

Payment Options

Option 1

1 lump sum payment on the 1st of the month.

Option 2

1 lump sum payment on the 15th of the month.

Option 3

1 lump sum payment on the 28th of the month.

Option 4

Weekly on a Friday.

Option 5

Fortnightly on a Friday.

Option 6

10 Monthly instalments on the 1st of the month from April to January (payment holiday February and March).

Option 7

10 Monthly instalments on the 15th of the month from April to January (payment holiday February and March).

Option 8

10 Monthly instalments on the 28th of the month from April to January (payment holiday February and March).

Option 9

10 Monthly instalments on the 1st of the month from April to June and September to March (payment holiday July and August).

Option 10

10 Monthly instalments on the 15th of the month from April to June and September to March (payment holiday July and August).

Option 11

10 Monthly instalments on the 28th of the month from April to June and September to March (payment holiday July and August).

Option 12

10 Monthly instalments on the 1st of the month from April to November and February to March (payment holiday December and January).

Option 13

10 Monthly instalments on the 15th of the month from April to November and February to March (payment holiday December and January).

Option 14

10 Monthly instalments on the 28th of the month from April to November and February to March (payment holiday December and January).

Option 15

12 Monthly instalments on the 1st of the month.

Option 16

12 Monthly instalments on the 15th of the month.

Option 17

12 Monthly instalments on the 28th of the month.

Option 18

Quarterly instalments on the 1st of the following months: April, July, October and January.

Need further help & advice?

To request this information in an alternative format or language, or if you need help and advice you can contact us by using one of the following methods:

1. In person at one of our **Service Points**.
2. By e-mailing the:
Operations.Team@highland.gov.uk
3. You may telephone us on Freephone:
0800 393811.

If you have more than one Council Tax account, please remember to complete separate Direct Debit forms for each account.

Additional Direct Debit forms can be downloaded from the Council's website www.highland.gov.uk/directdebit/

Your Guarantee

- ① This Guarantee is offered by all Banks and Building Societies that take part in the Direct Debit Scheme. The efficiency and security of the Scheme is monitored and protected by your own Bank or Building Society.
- ① If the amounts to be paid or the payment dates change The Highland Council will notify you 14 days in advance of your account being debited or as otherwise agreed.
- ① If an error is made by The Highland Council or your Bank or Building Society, you are guaranteed a full and immediate refund from your branch of the amount paid.
- ① You can cancel a Direct Debit at any time by writing to your Bank or Building Society. Please also send a copy of your letter to us.