

THE HIGHLAND COUNCIL
RESOURCES COMMITTEE – 18 February 2009

Agenda Item	
Report Number	

CHIEF EXECUTIVE'S SERVICE AND MEMBERS
REVENUE EXPENDITURE MONITORING REPORT
1 April 2008 to 31 December 2009
Report by the Chief Executive

SUMMARY

This report provides members with information on the revenue monitoring position for the Chief Executive's Service for the period 1 April 2008 to 31 December 2008.

1. The Revenue Monitoring Report for the year to 31 December 2008 is attached as an Appendix to this report. The statement shows an annual net revenue budget of £29.275m of which Members' Services accounts for £2.139m. Actual expenditure incurred in the period is £20.588m and £1.471m respectively.
2. The budget has increased by £0.694m from that reported at the October meeting of the committee. This increase is mainly as a result of a £0.618m feed to the budget from earmarked reserves to cover the costs of the Pathfinder Highland Project, as approved by the Resources Committee on 28 November 2007.
3. Members are asked to note that the ring fenced Fairer Scotland Fund of £1.563m in 2008-09 is additional to the core Council budget and in the monitoring report budgeted grant income matches budgeted expenditure with no net cost to the Council. Members are advised that as at 31 December 2008, £1.254m of the budget is committed. As there is end of year flexibility it is planned to carry forward the remaining £0.309m into 2009-10.
4. The Chief Executive's Service predicts a year end under spend position of £0.750m. Approximately £0.500m of this is due to savings from staff vacancies, the remainder relating to increased liquor licensing income. Staff savings of £0.281m will be removed from the budget and treated as an efficiency saving in 2009/10 whilst the licensing income is a one-off increase arising from the introduction of the Licensing (Fees) Regulations 2007.

RECOMMENDATION

Members are invited to consider this revenue monitoring report for the period 1 April 2008 to 31 December 2008.

Signature: Alistair Dodds
Designation: Chief Executive

Date: 10.02.09
Report Author: Kate Lackie, Business Manager and
Evelyn Wilson, Business Support

CHIEF EXECUTIVE'S SERVICE Revenue Expenditure Monitoring Report

1 April 2008 to 31 December 2008

Chief Executive's Service

	Notes	£000 Actual Year To Date	£000 Annual Budget	£000 Year End Estimate	£000 Year End Variance
Members		1,471	2,139	2,139	0
BY ACTIVITY					
Chief Executive		406	850	701	(149)
Operational Management Areas		2,717	4,080	3,991	(89)
Public Relations		256	315	319	4
Committee Services		463	560	531	(29)
Legal Services		728	786	762	(24)
Policy, Performance and Communities		1,943	2,855	2,737	(118)
E Government		(27)	123	123	0
Service Point Network & Service Centre		1,913	1,857	1,902	45
Registrars		83	163	118	(45)
IS Services (Including Pathfinder)		12,000	13,291	13,291	0
Personnel		1,432	1,925	1,890	(35)
Community Planning Partnership		(1,165)	(19)	(19)	0
Licensing		(812)	(459)	(740)	(281)
District Courts		(33)	(23)	(32)	(9)
Childrens Panel		78	118	118	0
Office and Support Services		530	590	586	(4)
Elections		76	123	107	(16)
Sub-Total excluding Members		20,588	27,136	26,386	(750)
Total Chief Executive's Office		22,059	29,275	28,525	(750)
BY SUBJECTIVE					
Staff Costs		8,356	11,996	11,505	(491)
Other Costs		15,099	22,290	22,099	(191)
Gross Expenditure		23,455	34,286	33,604	(682)
Grants		378	(403)	(372)	31
Other Income		(3,245)	(6,746)	(6,845)	(99)
Total Income		(2,867)	(7,150)	(7,218)	(68)
		20,588	27,136	26,386	(750)
MEMBERS BY SUBJECTIVE					
Staff Costs		1,201	1,905	1,905	0
Other Costs		300	454	454	0
Gross Expenditure		1,501	2,359	2,359	0
Grants		0	0	0	0
Other Income		(30)	(219)	(219)	0
Total Income		(30)	(219)	(219)	0
		1,471	2,139	2,139	0

Notes

1. %age of Annual Expenditure	Dec-09	75%	
	Dec-08	95%	