

**THE HIGHLAND COUNCIL**  
**RESOURCES COMMITTEE – 1<sup>st</sup> October 2008**

Agenda Item	
Report Number	

**CHIEF EXECUTIVE'S SERVICE AND MEMBERS  
REVENUE EXPENDITURE MONITORING REPORT  
1 April 2008 to 31<sup>st</sup> August 2008  
Report by the Chief Executive**

**SUMMARY**

This report provides members with information on the revenue monitoring position for the Chief Executive's Service for the period 1 April 2008 to 31 August 2008.

1. The Revenue Monitoring Report for the year to 31 August 2008 is attached as an Appendix to this report. The statement shows an annual net revenue budget of £27.478m of which Members' Services accounts for £2.131m. Actual expenditure incurred in the period is £10.984m and £0.737m respectively.
2. Members are asked to note that the ring fenced Fairer Scotland Fund of £1.563m in 2008-09 is additional to the core Council budget and in the monitoring report budgeted grant income matches budgeted expenditure with no net cost to the Council. Members are advised that as at 31<sup>st</sup> August 2008, £1.428m of this budget is committed and £0.144m has been paid to date. There is end of year flexibility to carry forward any unspent grant into 2009-10 and approval for new commitments will be sought at Resources Committee meetings in separate reports on the fund.
3. Due to the delayed implementation of the single IS Client the £0.050m anticipated saving is not now possible resulting in an overspend on staffing costs in this budget. This overspend will be met through the management of other budget headings, including staff vacancies, in the current financial year. The new Single IS Client organisation will be implemented in the 2009/10 financial year.
4. The estimated outturn for the Chief Executive's Service at the year end is a net saving of £0.288m which is mainly due to underspend on staff vacancies.

**RECOMMENDATION**

Members are invited to consider this revenue monitoring report for the period 1 April 2008 to 31 August 2008.

Signature:

Designation: Alistair Dodds  
Chief Executive

Date: 23.09.08

Report Author: Evelyn Wilson, Administrative Assistant

## CHIEF EXECUTIVE'S SERVICE Revenue Expenditure Monitoring Report

**1 April 2008 to 31 August 2008**

**Chief Executive's Service**

	Notes	£000 Actual Year To Date	£000 Annual Budget	£000 Year End Estimate	£000 Year End Variance
<b>Members</b>		737	2,131	2,131	0
<b>BY ACTIVITY</b>					
Chief Executive		190	659	599	(60)
Operational Management Areas		1,405	3,854	3,754	(100)
Public Relations		139	300	304	4
Committee Services		300	608	608	0
Legal Services		448	753	753	0
Policy, Performance and Communities		999	2,850	2,732	(118)
E Government		(61)	123	123	0
Service Point Network & Service Centre		1,059	1,837	1,882	45
Registrars		9	161	116	(45)
IS Services (Including Pathfinder)		6,541	11,489	11,543	54
Personnel		795	1,774	1,774	0
Community Planning Partnership		(782)	(19)	(19)	0
Licensing		(559)	(43)	(43)	0
District Courts		(33)	(23)	(32)	(9)
Childrens Panel		36	118	118	0
Office and Support Services		474	783	774	(9)
Elections		24	123	73	(50)
<b>Sub-Total excluding Members</b>		<b>10,984</b>	<b>25,347</b>	<b>25,059</b>	<b>(288)</b>
<b>Total Chief Executive's Office</b>		<b>11,721</b>	<b>27,478</b>	<b>27,189</b>	<b>(288)</b>
<b>BY SUBJECTIVE</b>					
Staff Costs		4,574	11,773	11,611	(162)
Other Costs		7,942	19,595	19,478	(117)
<b>Gross Expenditure</b>		<b>12,516</b>	<b>31,368</b>	<b>31,088</b>	<b>(279)</b>
Grants		497	(57)	(57)	0
Other Income		(2,029)	(5,964)	(5,973)	(9)
<b>Total Income</b>		<b>(1,532)</b>	<b>(6,021)</b>	<b>(6,031)</b>	<b>(9)</b>
		<b>10,984</b>	<b>25,347</b>	<b>25,058</b>	<b>(288)</b>
<b>MEMBERS BY SUBJECTIVE</b>					
Staff Costs		607	1,896	1,896	0
Other Costs		145	454	454	0
<b>Gross Expenditure</b>		<b>751</b>	<b>2,350</b>	<b>2,350</b>	<b>0</b>
Grants		0	0	0	0
Other Income		(14)	(219)	(219)	0
<b>Total Income</b>		<b>(14)</b>	<b>(219)</b>	<b>(219)</b>	<b>0</b>
		<b>737</b>	<b>2,131</b>	<b>2,131</b>	<b>0</b>

### Notes

1. %age of Annual Expenditure	Aug-09	43%		
	Aug-08	52%		