

## Manual Handling of Loads: Assessment checklist

**Section A - Preliminary:**

\*Circle as appropriate

Job description:  Factors beyond the limits of the guidelines?	Is an assessment needed? (ie is there a potential risk for injury, and are the factors beyond the limits of the guidelines?)  <p style="text-align: center;">Yes/No*</p>
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If 'Yes' continue. If 'No' the assessment need go no further.

Operations covered by this assessment (detailed description):  Locations:  Personnel involved:  Date of assessment:	Diagrams (other information):
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**Section B - See over for detailed analysis**

**Section C - Overall assessment of the risk of injury?    Low/ Med/ High\***

**Section D - Remedial action to be taken:**

Remedial steps that should be taken, in order of priority:	
1	
2	
3	
4	
5	
6	
7	
8	
Date by which action should be taken:	
Date for reassessment:	
Assessor's name:	Signature:

**TAKE ACTION ... AND CHECK THAT IT HAS THE DESIRED EFFECT**