

Application to vote by proxy for a Crown Servant, British Council employee or their husband, wife or civil partner

Only one person can register using this form. Please write in black ink and use **BLOCK LETTERS**. When you have filled in every section and signed the form yourself, send it to the local electoral registration office.

1 About you

Surname

First name(s) (in full)

Current address
(this address will be used for correspondence)

Postcode

Daytime telephone or mobile number (including country codes)

E-mail address (optional)

2 UK registration address

Please give the full address where you were registered to vote in the UK

Postcode

3 How long do you want a proxy vote for?

I want to vote by proxy at all elections (tick one box only):

until further notice (while I am registered as a Crown Servant, British Council employee or husband, wife or civil partner)

for the elections to be held on

_____ D M Y

for the period
from _____ D M Y

to _____ D M Y

FOR OFFICE USE ONLY

Polling District:

Date received:

Elector No:

Date added:

4 About your proxy

Full name

Relationship to you (if any)

Full address

Postcode

5 Your date of birth and declaration

Declaration: As far as I know, the details on this form are true and accurate. I understand that to provide false information on this form is an offence, punishable on conviction by imprisonment of up to 6 months and/or a fine.

I have asked the person I have named as my proxy and confirm that he/she is willing and able to be appointed to vote on my behalf.

Date of birth: Please write your date of birth

'DD MM YYYY' in the black boxes below, using black ink.

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Signature: Sign below, keeping within the grey border.

6 Date of application

Today's date

If you are unable to sign this form, please contact your Electoral Registration Officer.

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How do I apply to vote by proxy?

1. You must ask someone you know to be your proxy and vote on your behalf. Please note that a person can only be the proxy for close relatives and up to two other people at the same election.
2. Fill in the proxy vote application form.
3. Make sure you complete all sections of the form and supply your date of birth and signature.
4. Return your form as soon as possible to one of the addresses shown below.

Please note: your application form must arrive at your electoral registration office at least **11 working days** before the election when changing or canceling an existing postal or postal proxy vote and at least **6 working days** before the election when applying for a new proxy vote.

Voting by proxy

You can apply to vote by proxy for a particular election, for a set period of time or for all future elections. This form allows you to vote by proxy for as long as you remain registered as a Crown Servant, British Council employee or their husband, wife or civil partner.

What happens after I've returned this form?

- Your proxy must go to **your** local polling station to vote. If your proxy cannot get to the polling station, they can apply to vote for you by post. They can apply to do this up to 11 days before election day. Contact your electoral registration office for more details.
- Your proxy will be sent a proxy poll card, telling them where and when to vote on your behalf.
- You must let your proxy know how you want them to vote on your behalf, for example, which candidate or which party.
- If it turns out that you are able to go to the polling station on election day, you can vote in person as long as your proxy has not already done so and has not applied to vote for you by post.
- You will need to give your date of birth and signature on this application form. This information is needed to tackle fraud.

More Information

If you have any questions about registering to vote or about postal or proxy voting, contact the electoral registration office at one of the addresses shown below, or telephone Freefone 0800 393783.

Moray House, 16-18 Bank Street
Inverness IV1 1QY

Robertson House, Greenhill Street
Dingwall IV15 9QR

3A Bridge Street
Wick KW1 4AG

42 Point Street
Stornoway HS1 2XF