

NORTHERN JOINT POLICE BOARD

27 NOVEMBER 2009

Agenda Item	
Report No	

**SCHEME OF DELEGATION – UPDATE**

**Report by the Clerk**

**Summary**

This Report highlights proposed updates to the Board's Scheme of Reference and Delegation to Sub-Committees/Working Groups and Officers.

**Background**

1. The Board has an obligation to review its Scheme of Reference and Delegation annually. Draft updates to the Scheme are appended to this report.

**Update - Remits of Sub-Committees/Working Groups**

2. **Complaints Sub-Committee:** The Board agreed at its meeting on 18 January 2008 to establish a Complaints Sub-Committee with delegated powers to deal with complaints falling into categories **i** ("decisions reached or actions taken by a police authority") and **iv** ("any complaint outwith the other specified categories"), as set out in the Complaints Handling Procedures approved at that meeting. Formal inclusion of this new Sub-Committee and its remit was inadvertently omitted from the updated Scheme of Delegation submitted to the Board at its November 2008 meeting.
3. **Complaints Working Group:** Given the transfer of responsibility for complaints issues from Her Majesty's Inspectorate of Constabulary to the Police Complaints Commissioner for Scotland, the deleted paragraph as in the appendix is no longer applicable.

**Recommendation**

The Board is invited to approve the updates to the Scheme of Reference and Delegation to Sub-Committees/Working Groups and Officers, as appended to the report, with effect from 27 November 2009.

Signature

Designation Clerk

Date 2 November 2009

Author Mrs R Moir, Assistant Clerk

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#### **SUB-COMMITTEES/WORKING GROUPS**

##### **COMPLAINTS SUB-COMMITTEE**

*This Sub-Committee has delegated powers to deal with complaints falling into the following categories:*

- (a) *complaints about decisions reached or actions taken by the Board; and*
- (b) *complaints about other matters not falling within the remit of the Complaints Working Group.*

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#### **COMPLAINTS WORKING GROUP**

- (a) consideration of reports as to how complaints by members of the public have been dealt with by the Force
- (b) preliminary consideration of complaints received against senior officers, with a view to making recommendations to the full Board on whether or not further action is required.

~~The Working Group also has delegated powers to act in relation to the taking of decisions to request that Her Majesty's Inspectorate of Constabulary submit a report on examination of how the Chief Constable has dealt with complaints against police officers and on the outcome of reconsideration.~~