

Need Further Help and Advice?

To request this information in an alternative format or language, or if you need help and advice, you can contact us using one of the following methods:

1. In person at one of our **Service Points**
2. By e-mailing us at: housingandproperty@highland.gov.uk
3. By telephone on 01349 886602

If you have more than one rent account, please remember to complete separate Direct Debit forms for each account.

For instance, you can also pay garage, garage site and land rent by Direct Debit. Highland Council Home Contents Insurance Scheme premiums can also be paid by Direct Debit.

Additional Direct Debit forms can be downloaded from the Council's website www.highland.gov.uk

PAYMENT OPTIONS

- Option 1** - Weekly on a Friday
- Option 2** - Fortnightly on a Friday
- Option 3** - 12 Monthly instalments on the 1st of the month
- Option 4** - 12 Monthly instalments on the 15th of the month
- Option 5** - 12 Monthly instalments on the 28th of the month
- Option 6** - Quarterly instalments on the 1st of the following months: April, July, October and January – ONLY AVAILABLE TO CUSTOMERS WITH ANNUAL GARAGE/GARAGE SITE OR LAND ACCOUNTS.

Please note: Highland Council tenants sign a lease agreement at the start of their tenancy through which they are bound to pay their rent regularly, **and in advance**.

If you pay your rent weekly, you get 4 “charge free” weeks in the year – 2 over Christmas and New Year and 2 at the start of the financial year in April. **If you pay your rent monthly, you will not have any charge free periods.** Your monthly rent is calculated as follows: “weekly rent x 48/12=monthly rent.

Please be aware that if you pay monthly, you must still pay **in advance**.