

# NORTHERN JOINT POLICE BOARD

18 JANUARY 2008

## ICVA SCOTTISH CONFERENCE 2008

### Report by the Clerk

Agenda Item	
Report No	

#### Summary

This Report invites the Board to agree to host the 2008 Independent Custody Visiting Association (ICVA) Scottish Annual Conference in September, in Inverness.

#### Background

1. Members are aware that the Board operates an Independent Custody Visiting Scheme, comprising a team of volunteer Visitors who make random visits to a number of Northern Constabulary custody suites/police cells to check on the welfare of those in custody.
2. The Board is a member of the Independent Custody Visiting Association (ICVA), a voluntary organisation that promotes the custody visiting process nationally, through advocacy, training, publicity and ongoing support to all involved in the process.
3. Since the introduction of Independent Custody Visiting in Scotland in 2000, a separate annual Scottish ICVA Conference has been held in addition to the annual UK Conference, reflecting the different legal regime in Scotland. Previous Conferences have been held in Glasgow, Edinburgh, Dundee, Glenrothes and at Tulliallan Police College. This Board has been asked to host the 2008 Conference.

#### Arrangements and Financial Implications

4. A provisional booking has been made to hold the Conference in the Highland Council Chamber on Saturday 20 September. Costs on the day, such as any venue costs, lunch, Conference materials, etc, are generally met from ICVA's Conference budget and it is anticipated that little if any cost relating to the Saturday proceedings would fall on the Board. Experience suggests that around 80-100 delegates could be anticipated.
5. It is usual practice at these conferences for the "home" police authority to host a welcome drinks reception on the eve of the Conference for local delegates and those staying overnight from other areas. It is anticipated that, with Inverness as the venue, a sizeable proportion of delegates will choose an overnight stay. Reception costs are not met by ICVA. An initial enquiry has been made as to whether, if agreed by the Board, such a reception could be held in the Town House, Inverness on Friday 19 September. It is understood that the venue is in principle available that evening. The matter is to be considered by the Civic Hospitality Committee at its meeting on 17 January and the outcome, with an indication of associated costs, will be reported verbally to the Board.

## **Recommendation**

The Board is asked to agree:

- (i) to host the 2008 Independent Custody Visiting Association (ICVA) Scottish Annual Conference on Saturday, 20 September, in Highland Council Headquarters, Inverness; and
- (ii) to host a welcome reception on the evening of Friday, 19 September, provisionally in the Town House, Inverness.

Signature

Designation Clerk

Date 8 January 2008

Author Mrs R Moir, Assistant Clerk