

THE NORTHERN JOINT POLICE BOARD AND POLICE STAFF ASSOCIATIONS LIAISON GROUP

CONSTITUTION AND FUNCTIONS

I. TITLE

The Group shall be called "The Northern Joint Police Board and Police Staff Associations Liaison Group" hereinafter referred to as the "Liaison Group".

2. MEMBERSHIP

(a) The membership of the Liaison Group shall be:-

i. Northern Joint Police Board's Side

Seven members of the Northern Joint Police Board, appointed by the Northern Joint Police Board from amongst its members.

ii. Police Officers' Side

Four members appointed by the Scottish Police Federation Joint Branch Board – Northern Constabulary; two members appointed by the Association of Scottish Police Superintendents Northern Constabulary Branch; and the Chief Constable or his Deputy of ACPO(S) rank.

(b) If a member of the Liaison Group ceases to be a member of the Northern Joint Police Board or of the Police Staff Association he or she shall thereupon cease to be a member of the Liaison Group and any vacancy on the Liaison Group shall be filled by the Northern Joint Police Board or the Police Staff Associations as the case may be.

(c) Subject to the agreement of the Chairman and Vice-Chairman, each side of the Liaison Group shall have the right to invite the attendance of any persons to act in an advisory capacity at any meeting of the Liaison Group.

3. CHAIRMAN AND VICE-CHAIRMAN

The Liaison Group shall appoint annually from amongst their members a Chairman and Vice Chairman. If the Chairman appointed be one of the Northern Joint Police Board's representatives, the Vice-Chairman shall be one of the Police Staff Associations' representatives and vice versa.

4. OFFICERS

The Clerk to the Northern Joint Police Board, or his/her representative, shall be Secretary of the Liaison Group.

5. MEETINGS

The Liaison Group shall meet as and when required not less frequently than half yearly. Meetings shall be called by notice, in writing, not less than seven days before the date of the meeting and the notice shall include the agenda of items to be discussed. In exceptional circumstances a meeting may be called without written notice subject to the agreement of the Chairman and Vice-Chairman.

6. QUORUM

A quorum shall be two members from each side. Substitute members will be permitted to attend in the absence of nominated members.

7. FUNCTIONS

The functions of the Group shall be:-

- (a) To provide a means of regular consultation between the Northern Joint Police Board and the Police Officers in order to prevent differences and to adjust them, should they arise;
- (b) To consider and, if necessary, to make recommendations to the Northern Joint Police Board about matters as are properly the concern of the police authority.

8. MINUTES

Minutes of meetings of the Liaison Group shall be kept and shall be circulated to members of the Group.

9. FACILITIES TO ATTEND

The Northern Joint Police Board shall afford the necessary facilities for the representatives of the Police Staff Associations to attend meetings of the Liaison Group.