

The Highland Council

Resources Committee

1 October 2008

Agenda Item	
Report No	

Revenue Expenditure Monitoring Report 1 April 2008 to 31 August 2008

Report by Depute Chief Executive & Director of Finance Service

Summary

This report provides members with information on the revenue monitoring statement for the Finance Service for the period 1 April 2008 to 31 August 2008.

1. Monitoring overview

- 1.1 A monitoring statement is attached as an Appendix. The statement shows that in the period to 31 August 2008 the service has incurred net expenditure of £2.816m against an annual budget of £6.829m.
- 1.2 The net budget has increased by £126k since June, by transfer from earmarked reserves, to cover the requirement for the Corporate Procurement Unit to provide funding for Scotland Excel who are the organisation leading Scottish Local Authority Procurement.

2. Year end outturn variances

- 2.1 Staff vacancy management is expected to realise year end underspends for the service of £242k, comprising Procurement £60k, Business & Technical Support £14k, Accounting £35k, Corporate Finance £20k, Internal Audit and Risk Management £22k, Payroll, Pensions and Creditors £55k and Exchequer £36k.
- 2.2 The Payroll, Pension and Creditors section is projecting a £45k overspend on costs relating to the new pensions hosted service which is currently being implemented.
- 2.3 Staff previously involved on the Payroll and Personnel Project are continuing on a reduced scale to maintain the system and assist with job evaluation. Additional costs of £40k are anticipated and this will be funded from savings overall within the Service.

Recommendation

Members are asked to consider and approve the Finance Service Revenue Monitoring Report for the period to 31 August 2008.

Signature:

Designation: Depute Chief Executive & Director of Finance

Date: 17 September 2008

Author: Alistair Bernard, Accountant, Central Services Team

Author Tel. No.: 01463 702419

FINANCE SERVICES Revenue Expenditure Monitoring Report

1 April 2008 to 31 August 2008

Finance Services

	£000 Actual Year To Date	£000 Annual Budget	£000 Year End Estimate	£000 Year End Variance	Notes
BY ACTIVITY					
Directorate	154	18	18	0	
Procurement	297	789	729	(60)	
Business & Technical Support	262	757	743	(14)	
Accounting	421	1,499	1,464	(35)	
Corporate Finance	219	458	443	(15)	
Internal Audit & Risk Management	190	375	353	(22)	
Payroll, Pensions & Creditors	583	596	586	(10)	
Payroll & Personnel Project	54	28	68	40	
Exchequer	636	2,310	2,274	(36)	
	2,816	6,829	6,677	(152)	1
BY SUBJECTIVE					
Staff Costs	3,768	10,161	9,959	(202)	
Other Costs	534	1,691	1,741	50	
Gross Expenditure	4,302	11,852	11,700	(152)	
Grants	(823)	(1,871)	(1,871)	0	
Other Income	(662)	(3,152)	(3,152)	0	
Total Income	(1,486)	(5,023)	(5,023)	0	
	2,816	6,829	6,677	(152)	

Notes

1. %age of Annual Expenditure	Aug-08	41%
	Aug-07	48%