

The Highland and Islands Fire Board

Minutes of Meeting of the **Chief Officer Appointments Sub-Committee** held in Council Headquarters, Glenurquhart Road, Inverness on Wednesday, 25 February 2009, at 9.00 a.m.

Present

Representing the Highland Council Mr R Durham
Mr D Henderson

Representing Comhairle nan Eilean Siar Mr N Macleod

Representing Orkney Islands Council Mr A Drever

Representing Shetland Islands Council Mr A Duncan

Officials in attendance:

Mr B Murray, Chief Fire Officer
Ms M Morris, Clerk

Mr R Durham in the Chair

1. Minutes of Meeting of the Appointments Sub Committee - 6 February 2009

There had been circulated and were **APPROVED** Minutes of meeting of the Appointments Sub Committee held on 6 February 2009.

2. Exclusion of the Public

The Sub-Committee **RESOLVED** that, under Section 50A(4) of the Local Government (Scotland) Act 1973, the public be excluded from the meeting for the following item on the grounds that it involved the likely disclosure of exempt information as defined in Paragraph 1 of Part 1 of Schedule 7A of the Act

3. Post of Deputy Chief Fire Officer - Interviews

There had been circulated applications from five candidates for the post of Deputy Chief Fire Officer, Highlands and Islands Fire and Rescue Service, together with references.

Candidates were seen in alphabetical order. Each candidate was invited to give a presentation on a set topic of which only 30 minutes prior notice had been given. The Sub-Committee then asked questions in relation to the presentations and also posed the same five interview questions to each candidate, the questions having previously been agreed by the Sub-Committee.

At the conclusion of the interview process, the Chief Fire Officer was invited to give an assessment of the candidates.

Following deliberation, the Sub-Committee **AGREED** that the post of Deputy Chief Fire Officer be offered to Mr John Donaldson, Operations Commander, Highlands and Islands Fire and Rescue Service. Mr Donaldson was recalled to the meeting and accepted the post.

The meeting ended at 3.35p.m.