

## EMA Payment Schedule 2011-12

Week Beginning		Number of Payment Weeks	CUT OFF DATE FOR AUTHORISATIONS Completed by the LEARNING CENTRE/ AA Team (Pay or Don't Pay) Wednesday/THURSDAY:-	Payment Dates FRIDAY:-	Comments
1st Week	2nd Week				
Start of EMA 2011-12					
04-Jul-11	11-Jul-11	2	21-Jul-11	29-Jul-11	AA only
18-Jul-11	25-Jul-11	2	04-Aug-11	12-Aug-11	AA only
01-Aug-11	08-Aug-11	2	18-Aug-11	26-Aug-11	AA only
Start of School Academic year 2011-12					
15-Aug-11	22-Aug-11	2	01-Sep-11	09-Sep-11	All Learning Centres
29-Aug-11	05-Sep-11	2	15-Sep-11	23-Sep-11	
12-Sep-11	19-Sep-11	2	29-Sep-11	07-Oct-11	
26-Sep-11	03-Oct-11	2	13-Oct-11	21-Oct-11	
10-Oct-11	17-Oct-11	2	27-Oct-11	04-Nov-11	Holiday weeks- schools
24-Oct-11	31-Oct-11	2	10-Nov-11	18-Nov-11	
07-Nov-11	14-Nov-11	2	24-Nov-11	02-Dec-11	
21-Nov-11	28-Nov-11	2	08-Dec-11	16-Dec-11	
05-Dec-11	12-Dec-11	2	<b>21-Dec-11 Wednesday</b>	06-Jan-12	
26-Dec-11	02-Jan-12	2	12-Jan-12	20-Jan-12	Holiday weeks- schools
19-Dec-11	09-Jan-12	2	19-Jan-12	27-Jan-12	
16-Jan-12	23-Jan-12	2	02-Feb-12	10-Feb-12	
30-Jan-12	06-Feb-12	2	16-Feb-12	24-Feb-12	
13-Feb-12	20-Feb-12	2	01-Mar-12	09-Mar-12	
27-Feb-12	05-Mar-12	2	15-Mar-12	23-Mar-12	
12-Mar-12	19-Mar-12	2	29-Mar-12	06-Apr-12	

Week Beginning		Number of Payment Weeks	CUT OFF DATE FOR AUTHORISATIONS Completed by the LEARNING CENTRE/ AA Team (Pay or Don't Pay) Wednesday/THURSDAY:-	Payment Dates FRIDAY:-	Comments
1st Week	2nd Week				
02-Apr-12	09-Apr-12	2	19-Apr-12	27-Apr-12	<i>Holiday weeks- schools</i>
26-Mar-12	16-Apr-12	2	26-Apr-12	04-May-12	
23-Apr-12	30-Apr-12	2	10-May-12	18-May-12	
07-May-12	14-May-12	2	24-May-12	01-Jun-12	
21-May-12	28-May-12	2	07-Jun-12	15-Jun-12	
04-Jun-12	11-Jun-12	2	21-Jun-12	29-Jun-12	
18-Jun-12	25-Jun-12	2	27/06/2012 Wednesday	13-Jul-12	
Start of EMA Year 2012-13					
02-Jul-12	09-Jul-12	2	19-Jul-12	27-Jul-12	<i>AA only</i>
16-Jul-12	23-Jul-12	2	02-Aug-12	10-Aug-12	<i>AA only</i>
30-Jul-12	06-Aug-12	2	16-Aug-12	24-Aug-12	<i>AA only</i>
Start of School Academic year 2012-13					
13-Aug-12	20-Aug-12	2	30-Aug-12	07-Sep-12	

Please note the following:-

**There is no payment entitlement during holiday weeks.**

**Any unexplained absence** should be authorised as No until reason can be explained, as per EMA regulations. Once evidence has been submitted then authorise for next available payment date.