

HIGHLAND & ISLANDS FIRE BOARD

22 November 2006

Agenda Item	
Report No	

MAINTENANCE MONITORING REPORT

Report by the Director of Property & Architectural Services

SUMMARY

This report advises Members on the status of maintenance activities for Fire Board properties.

1 REPORT

- 1.1 The appended schedule sets out the actual maintenance expenditure as at 6 November 2006 against the budget allocations for the year 2006/07.
- 1.2 A building maintenance programme for the planned maintenance for the year 2006/07 itemises the maintenance activities and the expenditure on property within Highland & Islands Fire Board area.
- 1.2 The programme will be regularly updated and presented to the Fire Board for noting purposes.
- 1.3 The remarks and comments column to the right of each page confirms the status of each project.

RECOMMENDATION

Members are asked to note the programme and progress being made.

Signature:

Designation: Director of Property & Architectural Services

Date: 7 November 2006

Author/Ref: Jason Kelman, Project Manager

HIGHLAND & ISLANDS FIRE BRIGADE

BUILDING MAINTENANCE PROGRAMME				BA4001	2006/07 REVENUE - NEW				
Division	Area	Location	Work Required	Staff	Budget	Committed	Paid	Balance	Comments
Training	R	BTS	Cribs For fire	J Thompson	500	0.00	1,110.00	-610.00	Completed 86324
Training	R	BTS	Replace doors in Fire House	J Thompson	1,000	0.00	0.00	1,000.00	
Training	R	BTS	Upgrade lighting to drill square	J Thompson	1,000	0.00	0.00	1,000.00	
Training	R	BTS	Upgrade internal alarm system	J Thompson	1,000	0.00	0.00	1,000.00	
Training	R	BTS	Structural survey of marine complex	J Thompson	500	0.00	0.00	500.00	
Training	I	T&D Seafield Road	New signage	A MacDonald	1,000	0.00	0.00	1,000.00	
Training	I	T&D Seafield Road	Investigate flooding & sewage problems	A MacDonald	500	0.00	0.00	500.00	
Training		Sub Total			5,500	0.00	1,110.00	4,390.00	
South	B	Aviemore	Non slip surface - Drill Tower	D Rose	50	0.00	0.00	50.00	
South	B	Grantown	Non slip surface - Drill Tower	D Rose	50	0.00	0.00	50.00	
South	B	Kingussie	Non slip surface - Drill Tower	D Rose	50	0.00	0.00	50.00	
South	B	Kingussie	Repoint urinals	D Rose	150	0.00	0.00	150.00	
South	C	Kilchoan	External light switch	J Barrie	400	0.00	0.00	400.00	
South	C	Kinlochleven	Repair gutter	N McKeown	150	0.00	640.00	-490.00	Completed 81043
South	C	Kinlochleven	Replace slates	N McKeown	200	0.00	0.00	200.00	
South	I	Fort Augustus	Repairs to automatic vent	W Sinclair	500	0.00	0.00	500.00	
South	I	Inverness	Pole drop - safety measure	A MacDonald	500	0.00	0.00	500.00	
South	I	Inverness	Repair Diesel pump	D Bain	400	0.00	0.00	400.00	
South	I	Inverness	Kitchen kick plates	A MacDonald	2,000	0.00	0.00	2,000.00	
South	I	Inverness	Fly screens to kitchen windows	A MacDonald	800	0.00	0.00	800.00	
South	N	Nairn	Shower mixer taps	R Shearer	500	0.00	2,561.00	-2,061.00	Completed 87601
South	Sk	Broadford	2 new windows	J Nicolson	280	0.00	0.00	280.00	
South	Sk	Broadford	2 fence posts	J Nicolson	300	0.00	0.00	300.00	
South	Sk	Kyle	Timber renewal of tower	J Nicolson	2,500	0.00	0.00	2,500.00	
South	Sk	Kyle	Appliance door timber frame rotten	J Nicolson	1,000	0.00	0.00	1,000.00	
South	Sk	Portree	Side door	I McInnes	950	0.00	0.00	950.00	
South	Sk	Portree	Watch room window	I McInnes	1,000	0.00	0.00	1,000.00	
South	WI	Benbecula	Be cracked & damaged sockets/switches	F MacDonald	500	0.00	0.00	500.00	Instruction issued
South		Sub Total			12,280	0.00	3,201.00	9,079.00	
North	O	Kirkwall	Resurface Drill Yard	F MacDonald	3,000	0.00	0.00	3,000.00	Instruction issued
North	O	Kirkwall	Non slip surface - Drill Tower	F MacDonald	1,000	0.00	0.00	1,000.00	Instruction issued
North	O	Stromness	Non slip surface - Drill Tower	F MacDonald	1,000	0.00	0.00	1,000.00	Instruction issued
North	O	Stromness	Repair concrete surface in drill ground	F MacDonald	6,000	0.00	0.00	6,000.00	Instruction issued
North	O	Stromness	Female showers	F MacDonald	8,000	0.00	0.00	8,000.00	Instruction issued
North	O	Stromness	Safety glass - office & 1st floor	F MacDonald	500	0.00	0.00	500.00	Instruction issued
North	R	Dingwall	Repair concrete	K MacColl	1,000	0.00	0.00	1,000.00	
North	R	Dingwall	Drainage channels & gratings	K MacColl	4,405	0.00	5,528.17	-1,123.17	Completed 88781
North	R	Fortrose	External woodwork	K MacColl	500	2,360.00	0.00	-1,860.00	Orders 89195, 90127 issued
North	R	Ullapool	Upgrade heating system	K MacColl	2,500	0.00	0.00	2,500.00	
North	Su	Dornoch	Repair rear barge boards	H Groat	1,000	0.00	0.00	1,000.00	
North	Su	Golspie	Repair drill yard - retar	H Groat	4,000	0.00	0.00	4,000.00	
North	Su	Helmsdale	Toilets / showers / changing facility	J Innes	5,000	150.00	0.00	4,850.00	Order 88996 issued
North	Su	Lairg	Extend security fence	H Groat	1,000	0.00	0.00	1,000.00	
North		Sub Total			38,905	2,510.00	5,528.17	30,866.83	
		Grand Total of New Revenue Projects			56,685	2,510.00	9,839.17	44,335.83	

HIGHLAND AND ISLANDS FIRE BRIGADE

MAINTENANCE ESTIMATES 2006/2007

	Budget	Committed	Paid	Balance	Remarks
Planned Maintenance - Revenue	56,685.00	2,510.00	9,839.17	44,335.83	
Service Contracts	27,200.00	0.00	1,130.00	26,070.00	
Day to Day Maintenance	37,150.00	12,054.31	33,808.26	-8,712.57	
Command & Control Centre	7,150.00	1,025.43	9,736.38		
Badenoch & Strathspey	15,000.00	0.00	82.25		Updated On
Inverness		4,511.14	10,077.52		November 6, 2006
Lochaber		100.00	4,168.61		
Nairn		0.00	662.89		
Ross & Cromarty		760.00	5,686.44		
Skye & Lochalsh		0.00	186.50		
Caithness	15,000.00	910.00	335.51		
Sutherland		4,747.74	300.95		
Orkney Isles		0.00	2,571.21		
Shetland Isles		0.00	0.00		
Western Isles		0.00	0.00		
South Day to Day Totals		5,371.14	20,864.21		
North Day to Day Totals		5,657.74	3,207.67		