

PLEASE COMPLETE THIS FORM IN BLACK INK AND TICK THE BOXES WHERE APPROPRIATE

PART A DETAILS OF PROPERTY AND OCCUPIER

Full postal address of the property(ies):	<input type="text"/> <input type="text"/> <input type="text"/>
Name of present owner(s):	<input type="text"/>
Name of present occupier(s):	<input type="text"/>
Valuation List reference no. (if known):	<input type="text"/>
Valuation band disputed (insert letter(s)):	<input type="text"/>

PART B DETAILS OF YOUR PROPOSAL

Please read the guidance notes before completing this part

1. I believe that the Valuation List should be altered because:

(see note 1)

- (a) The entry in the Valuation List for the dwelling shown above is incorrect
or (b) The dwelling shown above should be deleted from the Valuation List
or (c) The dwelling shown above should be included in the Valuation List
or (d) The dwellings shown above should be included in the Valuation List as one entry
or (e) The dwelling shown above should be included in the Valuation List as more than one entry
or (f) The entry set out in the Assessor's Notice dated (insert date) is incorrect

2. My reason(s) for making this proposal is/are:

(see note 2)

<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
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(continue overleaf if necessary)

3. The Valuation Band Letter(s) I propose is/are

which should be effective from:

(see note 3)

4. If this proposal is made following a relevant decision given by a Valuation Appeal Committee or the Court of Session, please give details of the relevant decision:

(see note 4)

<input type="text"/> <input type="text"/>
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5. If you are making this proposal on the basis that you became the council tax payer during the last 6 months please give the date you became the taxpayer:

PART C DETAILS OF THE PERSON MAKING THIS PROPOSAL

The maker of this proposal is the owner occupier other (please specify)

Name of the person making this proposal and address for correspondence

Name:

Address:

Signed:

Dated:

Daytime Tel No: