



## Housing Benefit – COUNCIL TENANTS – COULD I QUALIFY?

If your weekly assessable income, calculated overleaf, is less than that shown in the column relevant to your circumstances, you should apply for Housing Benefit.

### 'BASIC CHART'

Which category do you fall into?	Your weekly RENT charge					
	£40.00	£50.00	£55.00	£60.00	£70.00	£80.00
Single person under 25	122.92	139.58	147.92	156.25	172.92	189.58
Single person over 25 to 59	137.67	154.33	162.67	171.00	187.67	204.33
Single parent with one child	220.06	236.72	245.06	253.39	270.06	286.72
Single parent with two children	285.05	301.71	310.05	318.38	335.05	351.71
Single parent with three children	350.04	366.70	375.04	383.37	400.04	416.70
Single parent with four children	415.03	431.69	440.03	448.36	465.03	481.69
<b>These calculations are based on single parents being over 18 years of age and child/ren over 1 year of age</b>						
Couple over 18 to 59	178.12	194.78	203.12	211.45	228.12	244.78
Couple with one child	260.51	277.17	285.51	293.84	310.51	327.17
Couple with two children	325.50	342.16	350.50	358.83	375.50	392.16
Couple with three children	390.49	407.15	415.49	423.82	440.49	457.15
Couple with four children	455.48	472.14	480.48	488.81	505.48	522.14
<b>These calculations are based on all couples being over 18 years of age and child/ren over 1 year of age</b>						

### Please note: the information in this leaflet is for guidance only

- The above figures are based on the weekly rent amount shown on your Rent Notification Letter.
- When you apply for Housing Benefit you must submit proof of your identity and evidence of income and capital (savings, investments and other assets)
- If you have savings, investments and/or total assets of **£6000.01** to **£15999.99**, this will reduce the amount of Housing Benefit to which you may be entitled – see 'TARIFF INCOME' details overleaf
- If you have people living with you who are 18 years and over, your Housing Benefit may be reduced. Deductions from Benefit depends on their circumstances. Further information can be obtained from your local Housing Benefit/Council Tax Benefit Office.

**You are encouraged to apply for Housing Benefit if you think you may qualify. You have nothing to lose by applying – only the time it takes to complete a form**

## Housing Benefit for Council Tenants who are Non Pensioners

Sochair Taigheadais do Luchd-Màil  
Comhairle nach eil air a' Pheinnsean



Tha thu nas fheàrr dheth faighinn a-mach

Contact your local Housing Benefit/Council Tax  
Benefit office or local Service Point to find out if  
you're missing out...

## Are you losing out?

Most people who rent their homes from the Council can apply for Housing Benefit. The Highland Council uses a dual purpose Benefit application form. That means that Council Tax Benefit will be calculated along with Housing Benefit.

Your Benefit is worked out by comparing your assessable income with allowances set by Central Government. Those allowances are dependent on the personal circumstances of your household membership. (see 'Quick Assessment' opposite.)

If you are not already receiving Housing Benefit, then:

- look at your Rent Notification Letter and check your weekly rent amount
- work out your assessable income using the 'Quick Assessment' table opposite. If it is less than the figure shown in the 'Basic Chart' (overleaf), which best represents your circumstances, then please apply for Housing Benefit.

### Please note:

#### • Capital > £16,000

**If you have savings, assets or investments of more than £16,000, you are not eligible for Housing Benefit**

#### • Tariff Income

If you have Capital **over £6,000**, we will add £1 per week to your assessable income for each £250 over £6,000

## 'Quick Assessment'

### This can help you work out whether you may get Housing Benefit

Add together the following income items:

#### INCOME:

Your weekly State Benefit	£	.....
Partner's weekly State Benefit/Pension	£	.....
Your weekly net pay	£	.....
Partner's weekly net pay	£	.....
Any other income received by you or your partner (weekly amount)	£	.....
(please include income from capital over £6,000)		
<b>Total income</b>	£	.....

#### DEDUCTIONS:

##### Now deduct your registered childminder costs

(up to £175 a week for one child <15

or £300 a week for two children <15) £ .....

##### If you are working, deduct the following

Single	£5	
Couple	£10	
Single parent	£25	£ .....

##### Also deduct the following

##### (if you receive, and have included them as income above):

Attendance Allowance	£	.....
Child Benefit	£	.....
Disability Living Allowance	£	.....
War Disablement Pension	£	.....
Maintenance Payments received	£	.....
<b>Total deductions</b>	£	.....

**YOUR WEEKLY ASSESSABLE INCOME** £ .....

(Your total income less deductions)

**Now check your assessable income with chart overleaf**

## Contact Points

Please note that this leaflet is a guide only and may not include all the relevant information you need. If you wish to obtain further information, advice or guidance, please contact the Housing Benefit/Council Tax Benefit Offices by telephoning **Freephone 0800 393811** or your nearest Service Point:

Service Point staff are available to assist at:

<b>Acharacle</b>	<b>Fortrose</b>	<b>Lairg</b>
<b>Alness</b>	<b>Fort William</b>	<b>Lochcarron</b>
<b>Ardersier</b>	<b>Gairloch</b>	<b>Lochinver</b>
<b>Aviemore</b>	<b>Golspie</b>	<b>Mallaig</b>
<b>Bettyhill</b>	<b>Grantown on Spey</b>	<b>Muir of Ord</b>
<b>Bonar Bridge</b>	<b>Helmsdale</b>	<b>Nairn</b>
<b>Broadford</b>	<b>Hilton</b>	<b>Portree</b>
<b>Brora</b>	<b>Invergordon</b>	<b>Tain</b>
<b>Dingwall</b>	<b>Inverness</b>	<b>Thurso</b>
<b>Dornoch</b>	<b>Kingussie</b>	<b>Ullapool</b>
<b>Durness</b>	<b>Kinlochleven</b>	<b>Wick</b>
<b>Fort Augustus</b>	<b>Kyle</b>	

### How do you apply? - Application forms can be obtained by either:-

- Contacting the Housing Benefit/Council Tax Benefit Office by telephoning **Freephone 0800 393811**
- Visiting your nearest Service Point, a list of Service Points is detailed above
- Downloading the form from The Highland Council website
- To request this information in an alternative format e.g. large print, Braille, computer disc, audio tape or suitable language, please contact:

Customer Services  
Business and Technical Support  
01463 702036