

# NORTHERN JOINT POLICE BOARD

22 NOVEMBER 2007

## SCHEDULE OF MEETINGS 2008

### Report by the Clerk

Agenda Item	
Report No	

#### Summary

This Report sets out the background information to enable the Board to agree a schedule of meetings for 2008.

#### Background

1. Members are aware that meetings of the Board are normally held in Inverness, and generally on the same day and at the same location as meetings of the Highland and Islands Fire Board.
2. Members will be aware that it has been the practice of the Board to hold one meeting per election cycle in each of the Islands Constituent Authorities, and to hold the first of its visits in each cycle in the "home" authority of its Islands authority office-bearer. Accordingly, the Board is invited to hold one meeting in 2008 in Stornoway, as the Convener's "home" authority.
3. Members will also be aware that the date of the first meeting in any year is dictated by the need to set the Board's budget. This depends on the availability of the necessary information to enable the Board to agree a requisition to be made on the Constituent Authorities for the following financial year so that they, in turn, can determine their budgets and set their Council Tax rates by the relevant date. A further factor is the need or otherwise for the Finance and Policy Working Group to meet to consider the budget proposals.
4. The schedules of meetings of all four Constituent Authorities must, of course, be taken into account when setting the Board's dates. Members are advised that this makes it exceedingly difficult to find dates that do not involve a clash for any Member.
5. Bearing all the above in mind, the following dates are suggested for the year 2008, with the January and November meetings to be followed by afternoon meetings of the Highland and Islands Fire Board, and the April meeting preceded by a meeting of the Fire Board the previous afternoon:-

Friday 18 January (a.m.)	Inverness
Wednesday 23 April (return 24 April)	Stornoway
Friday 29 August (a.m.)	Inverness
Friday 14 November (a.m.)	Inverness

6. Should there be a need for a meeting of the Finance and Policy Working Group to consider the Budget, the date suggested is Tuesday 8 January (a.m.), to be followed, if necessary, by a meeting of the Fire Board Policy and Finance Working Group.

**Recommendation**

The Board is asked to agree the recommended schedule of meetings for the year 2008 and to authorise the Clerk to make the necessary detailed arrangements, including, in consultation with the Convener and Vice-Convener, any adjustments to the schedule that may prove necessary.

Signature

Designation Clerk

Date 12 November 2007

Author Mrs R Moir, Assistant Clerk