

## **PROTECTION OF VULNERABLE ADULTS**

**25<sup>TH</sup> OCTOBER 2005**

### **NOTE OF MEETING**

#### **Present**

Jan Baird, Fiona Malcolm, Terry Palmer, Laura Gillies, Margaret Laird

#### **In Attendance for discussion regarding Child Protection**

Sandie Young, Jon King, Bill Alexander

#### **Apologies**

Bill Cook, Fiona Palin, Sandra Campbell, Eileen Wilson

Before the meeting was commenced a lengthy discussion took place regarding age children should be for transferring out of children's system and into vulnerable adults system. Felt there was a grey area between the ages of 16 and 18. Issues around what would happen if a new case was raised – child of this age not previously known to the system, and also the scenario of a new incident regarding a child who was previously known, but not active at that time. Awareness needs to be raised regarding the procedures that should be followed. Also suggested that the young person could be dual registered ie on register for both child protection and vulnerable adults and this would help ensure that they get provided with the relevant service for their needs.

The two scenarios group members were concerned about were as follows:

- 1 Child on CP register – and looked after children - reaching 16 – 18 years of age . Some of these individuals would be in the transitional stage, some not.  
  
Within the review process - Should they stay within Child Protection or move to Vulnerable Adults process?
- 2 Young person once known to the system, but now off the register. (Not a new referral, but new concern)

The decision of which service is required has to be made after discussion with managers / senior staff from both areas. Jon King felt that it should be a requirement that there is contact between Area Children's Services and Area Community Care managers regarding any input for young people between ages of 16 and 18 before any decisions are made, and suggested that this be written in to the procedures.

Draft procedures document will be drawn up and taken to both COGs. In the interim Jon King will alert ACCMs to contact ACSMs with the agreed process. Jan Baird will contact CHP GMs and DPs.

**Action - Jon King and Jan Baird**

Jan Baird will also present a paper to both COG groups

**Action - Jan Baird**

1 **Note of last meeting**

This was agreed.

2 **Matters Arising**

- **SCRO**

This topic is being discussed within the VA Bill. Draft of which should be out in January 2006.

- **Sharing of Information**

Duty to collaborate being developed. More clarity on this should be available end of December.

- **National Working Group**

The Bill is due to go to Parliament in April 2006

3 **Feedback from Manager's Meeting**

There was a representative from each CHP at this meeting. Terry Palmer gave information regarding training which resulted in numerous issues being raised by managers. Handout was distributed and it was noted that the main issue raised was that of time/capacity. Suggested that the group should look to gather as much information as possible on this concern. Group also felt that there was a possible concern over engagement from the police service. Group were advised that any issues regarding police be flagged up to Bob Pollock. Was mentioned that only area that had good police involvement in training had been Lochaber. Was suggested that this training had not been given adequate support from a high level within Northern Constabulary. Suggestion to draw up a document showing percentage splits of agencies attending training. Laura Gillies will prepare this.

**Action - Laura Gillies**

4 **Posters**

Keep a record of any further posters that are requested and arrange for printing at the end of the training period.

Suggestion that easy read version go out with local newsletters and HCCF. Jan Baird to contact Graham Morgan regarding this.

**Action - Jan Baird**

5 **Standardised Documentation**

This is being used by frontline staff. Some negative comments, but was noted that the documentation will be reviewed during March 2006. Was also noted that the checklist should not be sent out with the Alerter's Guide.

6 **Training Plan**

There are now 20 trainers. Noted that there had been a poor response at the preparation days and that Terry and Margaret were doing the bulk of it.

Now a third of the way through training and was noted that there had been positive feedback from attendees. Moving towards full roll out after Christmas. Will provide an interim report end of November. Group felt that another Level 3 session was required. Jan Baird to contact Bob, John and Harriet regarding this.

**Action - Jan Baird**

7 **Joint Significant Incident Review Policy**

Will launch in the new year - looking to provide training next year.

8 **Alerter's Guide**

Decided against adding extra numbers – no numbers on the one in the training pack. This to be reviewed in March.

9 **AOCB**

Margaret Laird and Janet Spence had met regarding Vulnerable Adults database. Could be quality assurance issues. Further meeting to take place. Requested that Jon King be linked in to this. Suggested that group bear in mind information from legislation

10 **Thanks**

Terry Palmer thanked Jan Baird for all her hard work for this group over the past few months and the progress that has been made as a result of this. Terry stated that "you have been a pleasure to work with". Jan responded by saying she has enjoyed chairing and being part of the group over the past few months.

Jan also advised that she will contact Fiona Palin regarding handing over the chair of the group and organising the date, time and venue of the next meeting.