

NORTHERN JOINT POLICE BOARD

27 November 2009

Agenda Item	
Report No	

Procurement Report

Report by the Chief Constable

SUMMARY

This Report updates Members on recent Procurement activities and is submitted in accordance with the reporting arrangements set out in the Board's Standing Orders Relating to Contracts.

Contracts awarded through competition

1. The following Contracts have been awarded through competition:
2. Community Consultation Survey A Contract was awarded to FRM Research Ltd to conduct this survey on behalf of Northern Constabulary. The value of this contract is between £17k & £20k.
 - a) Number of Invitation to tender documents issued: 7
 - b) Number of tenders submitted: 7
 - c) Award criteria: Method of delivery & price
3. Radio Mast Painting A contract was awarded to Sovereign Ltd for £67k to complete these works.
 - a) Number of Invitation to tender documents issued: 7
 - b) Number of tenders submitted: 6
 - c) Award criteria: Method of delivery & price

Variations to current contracts

4. There have been no variations to current contracts since the last report.

Exceptions to Contract Standing Orders

5. Replacement Windows for Dingwall Police Station There has been an exception to Standing Order 17C, for work of extreme urgency – further detail is provided in the Appendix.

Current tendering activity

6. Vehicle Livery – PQQs are due on 19 November with tenders being issued the following week.

7. Undertakers Inverness – Tenders were received on 5 November and are currently being evaluated.
8. Travel Management – Work has started to sign up to Buying Solutions One Stop Shop Travel Management Framework LOT 2 with Capita Business Travel.

RECOMMENDATION

The Board is invited to note the report

**I Latimer
Chief Constable
7 November 2009**

DINGWALL POLICE STATION

GROUND FLOOR WINDOW REPLACEMENT

BACKGROUND

Funding has been allocated in 2009/2010 for the replacement of windows to the Ground Floor area of Dingwall Police Station. The completion of replacement windows to the station has been deferred over the preceding years in order that the problems experienced with first and second floor windows may be resolved.

Messrs. White & McGinn, Architects, were instructed to proceed with the design and specification for the works early in the financial year. The initial expectation was that a negotiated contract with the original Main Contractor, Messrs. Robertson Construction, was permitted. Following development work and procurement advice it was concluded that this would not be possible and that a full procurement exercise would have to be undertaken.

The original programming of the works was scheduled for August/September 2009.

REQUIREMENTS AND IMPLICATIONS

The single glazed windows currently in place were installed approximately 40 years ago and are in an unserviceable condition requiring provision of sealing strips to ensure heat retention over the winter months. This shall result in the Business Management Area/Reception area being non-compliant with regulations as no opening windows shall be available for ventilation. The overall knock on effect on health and safety is that the area may require to be closed off for the winter period if employees take issue with unsatisfactory working conditions.

These works have now become an extremely urgent requirement which may impact on the day to day functions of one of Northern Constabulary's busiest Operational Police Stations.

RESOLUTION

To resolve the requirement for these works to be carried out and there be no impact on the functions of Dingwall Police Station item 17c of Contract Standing Orders is to be implemented. ("For work of exceptional urgency caused by unforeseeable circumstances, where competitive tendering would cause unacceptable delay (e.g. after breakdown, storm, fire etc.); The negotiated price which was achieved in August 2009 with Messrs. Robertson Construction is valid and can be accepted to allow works to proceed.