

For Office Use	
Payment Received	
Payment Ref	
Calculation Checked	
CAG Ref No.	

THE HIGHLAND COUNCIL

Application for creation of new address(es)

Please note after 1st April 2012 there will be an increase in the charges below. Any applications received on or after this date will incur the new charge.

Your Name:	Your Address/telephone number:
Your e-mail address:	Development Reference: Planning or Building Standards Reference Number (if applicable)
Proposed house name:	Suggested street/s or block (flat) name/s: (for new streets only) Your suggestions will be forwarded to community representatives for consideration.

No Of Plots	Basic Charge £	Enter number of plots in this charging band	Total
1 plot charge	£80	1	£80
2 to 5	Plus £40 per plot		£
6 to 10	Plus £25 per plot		£
11 to 50	Plus £20 per plot		£
51+	Plus £15 per plot		£
			Total £

Payment can be made by: Please tick the relevant box as to which payment method you have used. Unfortunately we cannot accept cheques.

Pay by telephone using credit/debit card - call 01349 886605 between 08.00 and 18.00 hrs Mon to Fri and on Sat mornings 09.00 to 12.00. Please send the completed form and plan to the address at the bottom of this page.

Please add payment reference number - _____

Pay by BACS - Highland Council General Income Bank Details are:
Please quote 'CAG payment' and give your name and planning or building warrant reference number as your reference & send a remittance advice for your payment.

Bank: Clydesdale Bank PLC
Branch: 32 Longman Road, Inverness, IV1 1SD
Bank Sort Code: 82.70.13
Bank Account Number: 00 005 273
Bank Account Name: The Highland Council Planning & Development Income
IBAN Reference: GB15 CLYD 8270 1330 0005 42
BIC Reference: CLYDGB21163
VAT Registration No.: 663 7582 03

Address The Highland Council
FAO The Income Section
Exchequer Section
PO Box 5650
Inverness
IV3 5YX
Fax 01463 702317
E-mail income.section@highland.gov.uk

Send your completed application form to:

Corporate Address Gazetteer Team
Planning and Development Service
Glenurquhart Road
INVERNESS
IV3 5NX
Tel: 01463 702922 , 702551 or 702972
E-mail: CAGRequests@highland.gov.uk

Internet Security - Please note that internet email cannot be guaranteed as secure. Therefore, it is inadvisable to provide personal information by this method.