

The Highland Council

Resources Committee

3rd December 2008

Agenda Item	
Report No	

**Revenue Expenditure Monitoring Report
1 April 2008 to 31 October 2008**

Report by Depute Chief Executive

Summary

This report provides members with information on the revenue monitoring statement for the Finance Service for the period 1 April 2008 to 31 October 2008.

1. Monitoring overview

- 1.1 A monitoring statement is attached as an Appendix. The statement shows that in the period to 31 October 2008 the service has incurred net expenditure of £4.357m against an annual budget of £6.777m.

2. Year end outturn variances

- 2.1 Higher than expected vacancy levels are expected to realise significant year end underspends for the service, comprising Procurement £73k, Business & Technical Support £15k, Accounting £43k, Corporate Finance £25k, Internal Audit and Risk Management £32k, Payroll, Pensions and Creditors £57k and Exchequer £120k.
- 2.2 Staff previously involved on the Payroll and Personnel Project are continuing on a reduced scale to maintain the system and assist with job evaluation. Additional staffing costs of £40k are anticipated and this will be funded from savings overall within the Service.
- 2.3 The Payroll, Pension and Creditors section is projecting a £40k overspend on costs relating to the new pensions hosted service which is currently being implemented.
- 2.4 Within Exchequer there have been additional processing costs of £60k, but these have been more than compensated for by savings in operational staff costs. Additional computer costs have been incurred in relation to one off costs in respect of a performance management system.

Recommendation

Members are asked to consider and approve the Finance Service Revenue Monitoring Report for the period to 31 October 2008.

Signature:

Designation: Depute Chief Executive

Date: 19th November 2008

Author: Alistair Bernard, Accountant, Central Services Team

Author's Tel. No.: 01463 702419

FINANCE SERVICES Revenue Expenditure Monitoring Report

1 April 2008 to 31 October 2008

Finance Services

	£000 Actual Year To Date	£000 Annual Budget	£000 Year End Estimate	£000 Year End Variance	Notes
BY ACTIVITY					
Directorate	214	18	18	0	
Procurement	457	748	675	(73)	
Business & Technical Support	393	756	741	(15)	
Accounting	826	1,499	1,456	(43)	
Corporate Finance	352	458	438	(20)	
Internal Audit & Risk Management	253	375	343	(32)	
Payroll, Pensions & Creditors	835	596	579	(17)	
Payroll & Personnel Project	68	28	68	40	
Exchequer	959	2,299	2,263	(36)	
	4,357	6,777	6,581	(196)	1
BY SUBJECTIVE					
Staff Costs	5,311	10,160	9,835	(325)	
Other Costs	1,036	1,670	1,863	193	
Gross Expenditure	6,347	11,830	11,698	(132)	
Grants	(1,117)	(1,871)	(1,871)	0	
Other Income	(873)	(3,182)	(3,246)	(64)	
Total Income	(1,990)	(5,053)	(5,117)	(64)	
	4,357	6,777	6,581	(196)	

Notes

1. %age of Annual Expenditure	Oct-08	64%
	Oct-07	64%