

item:	9
report:	CYP14/09

INTIMATE CARE POLICY

by Stephen Iliffe

Summary

This report introduces the Policy and Guidance on Intimate Personal Care for Children and Young People (copy of which is circulated separately). This Policy and Guidance covers nurseries and partner centres, schools and residential child care settings.

1. Introduction

- 1.1 During discussions with trade unions representing support staff in Highland schools a need was identified for policy and guidance covering intimate personal care of school pupils.
- 1.2 Early discussions with stakeholders, however, identified the need for policy and guidance which covered all aspects of The Council's children's services including early year's provision in nurseries and partner centres, schools, and residential units for children and young people.

2. Drafting and Consultation

- 1.3 The Policy and Guidance draws on previous work by many Council staff, including most notably those at Drummond School who prepared draft policy and guidance for their school, and by staff from NHS Highland. The documentation includes the Council's agreed protocols for risk assessment and moving and handling of people, and also pre-existing guidance covering Child Protection and Children with Disabilities or Additional Support Needs. It is consistent with the joint Highland Council and NHS Highland guidance on Moving and Handling and with the joint Highland Council, Argyll and Bute Council and NHS Highland draft policy and guidance on the Administration of Medicines in Schools.
- 2.2 In addition to consultation with stakeholders the document has been agreed with the trade unions representing non-teaching staff and with the trade unions representing teachers and head teachers.

3. Future Developments

- 3.1 This policy and guidance will be sent to all schools, nursery and partner centres, and Highland Council residential care settings for children and

young people. Its dissemination will be supported by training and by placing it on the Support for Learners website.

- 3.2 The guidance is modular and further sections can be added as needs are identified. During the preparation of the current documentation a need for a further section covering fostering and pre-adoptive placements was identified and that is in preparation.

Recommendation

The Joint Committee is asked to agree:-

- i. the Policy and Guidance; and
- ii. to support its dissemination and the associated training.

Stephen Iliffe

Senior Manager: Additional Support Needs