

The Highland Council
Governance Review Group

Minutes of Meeting of the Governance
Review Group held in Committee Room
1, Council Headquarters, Inverness on
Friday, 27 March 2009 at 2.00pm.

Present

Mr W J Ross
Mr J Rosie
Dr D Alston
Mr B Clark

Mr D Fallows
Mr G Farlow
Mr J Gray

In Attendance:

Ms M Morris, Assistant Chief Executive
Miss J MacLennan, Democratic Services Manager

Mr W J Ross in the Chair

1. Apologies for Absence

Apologies for absence were intimated on behalf of Mr B Barclay and Mr J Crawford.

2. Role Descriptions for Elected Members

There had been circulated Report dated 23 March 2009 by the Assistant Chief Executive which provided an update on the Role Descriptions for Elected Members and highlighted comments received from Members following the full Council meeting on 5 March 2009.

Members were asked to give final consideration to the Role Descriptions – which had been circulated as Appendix 1 to the report – including consideration of the suggested amendments in relation to Ward Member – on the basis that implementation would be undertaken by the Chief Executive and Assistant Chief Executive and a review undertaken after a further period of one year.

Following discussion, Members **AGREED** the revised Role Descriptions – including amendments in relation to Ward Member which had been received both before and during the meeting – on the basis that authority should be delegated to the Chief Executive and Assistant Chief Executive for implementation and a review undertaken after a further period of one year.

It was also **AGREED** that the Joint Boards should be consulted on whether there was a requirement for the drafting of Role Descriptions for the Conveners of the Boards.

The meeting ended at 2.35pm.