

SECTION 2 – ABOUT YOUR SCHOOL

Name of Secondary School Attended	From (date)	To (date)
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Name of Head Teacher

School Address (including postcode)

SECTION 3: ABOUT YOUR PARENTS/GRANDPARENTS
You only need to complete this section if you do not, or have not, attended secondary school in the Highland Council area

Name of Parent/Grandparent

Name of Highland Secondary School Attended	From (date)	To (date)
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SECTION 4 – WHAT YOU ARE APPLYING FOR

Please tick the relevant boxes below to indicate the type of assistance you are applying for and the length of time you are applying for funding for.

- Specialist** course of study in arts/language/heritage/science/environment
- Equipment for **specialist** course of study in arts/language/heritage/science/environment
- Participation in sporting events at **national/international level**
- Specialist** sport coaching
- Are you applying for funding for one year only?
- Are you applying for funding for more than one year?
If so, how many years are you applying for funding for?

Now, please complete **either** Section 4(a) or 4(b) before moving on to Section 5.

Section 4(a)

Complete this section if you are applying for help with a specialist course of study or for equipment

Name of the organisation providing the course

Name of department (if relevant)

Name of course

Address (including postcode)

Have you been accepted for the course? Yes No

If you answered **Yes** please advise the date that the course starts **and send a copy of your offer letter**

If you answered **No** please advise the date when you should know if your application has been successful

Section 4 (b)

Complete this section if you are applying to help you participate in sporting events or for specialist sport coaching. Please remember that you need to **send evidence** that you have been selected by a competitive and recognised process to qualify for these awards

Please provide details about the events or coaching programme you are applying for help with.

Where and when will the events or coaching programme take place?

SECTION 6: PERSONAL STATEMENT

Please use this section to let us know the ways in which you think your application meets the essential criteria for the Scheme. You can continue on a separate sheet if necessary but please **do not** provide more than one additional A4 sheet.

SECTION 7: REFERENCES

We will contact your Head Teacher automatically for a reference if your application is eligible for consideration. Please provide the name and details of **one** other referee below that we can contact about your application

First Name(s)		Surname	
Address (including postcode)			
Tel No (landline)		Mobile No	

SECTION 8: DECLARATION

Please tick the boxes below to complete your application

- I declare that the information I have given in this form is, to the best of my knowledge, true and accurate
- I understand that by signing the form I am agreeing to accept the **General Terms & Conditions of Award** including the use of personal data

Signature

Date

CHECKLIST

Please tick the boxes below if you have enclosed any of the following information

- Your Qualifications – additional sheet
- Copy of offer letter for specialist course
- A quotation for specialist equipment costs
- Evidence of selection for participation in sporting events/specialist coaching
- Personal Statement – additional sheet
- Report on Award – only if you have received an award previously and are applying again

Deadline Date - Please return your signed application form to arrive no later than **5pm on Friday, 12th June 2009**

Completed Forms to be sent to - Jeannie Graham, Education, Culture & Sport Service, The Highland Council, Glenurquhart Road, Inverness IV3 5NX. Tel (01463) 702064. E mail jeannie.graham@highland.gov.uk