

PLANNING & DEVELOPMENT - PLANNING & BUILDING STANDARDS

SERVICES PROVIDED TO BUSINESSES AND PRIVATE INDIVIDUALS

Charges with effect from 1 April 2011

Development Management		
Pre-Application advice on Major Development Projects	Increase by £250	£750 plus vat @ 20% = £900
Examination of planning application case file (whether case is live or determined)	No Change	No Charge (A charge will be made for copies requested of decision notices, drawings and other file material, and for the cost of postage and packing.)
Retrieval fee for providing certified copies of planning decision notice and/or drawings.	Increase by £2	£62 (plus copying and postage costs if relevant)
Press Advertisements – Advertised under Schedule 3 of Development Management Regulations Neighbour Notification (Where there are no premises on neighbouring land) Site Owner Notification (Where owner(s) cannot be traced) Planning applications accompanied by an EIA	No Change Increase by £175 to recover costs	£100 £100 £100 £550

Building Standards		
While the Building Warrant fees are set by Scottish Ministers, the fee payable as part of the Building Warrant submission is based on the estimated cost of operations. When checking the accuracy of estimated costs of operations, the Building Standard Surveyor refers to the Building Cost Information Surveys of Quarterly Review of Building Prices (BCIS guide published by the RICS). This provides the mean price in £/m ² for works of a different character.	Review the sliding fee scale annually w.e.f. 1 April by referring to the latest BCIS guide	Increase the cost per square metre indices over the range of building types, averaging a 10% increase. This will probably increase the fee for a typical house by £100 to £1100m ² .
Examination of Building Warrant case file whether the case is live or complete. Access to certain files may be restricted for security purposes depending on the building type. The area office will advise.	No Change	No Charge (A charge will be made for copies requested of decision notices, drawings and other file material, and for the cost of postage and packing.)

Building Standards contd.....

Building Standards (contd)		
<p>Retrieval Fee for providing certified copies of Building Warrant documentation e.g. copy of Building Warrant, copy of Acceptance of Completion Certificate and/or copies of approved BW drawings. As above, restrictions may apply for security purposes depending on the building type. The area office will advise.</p>	Increase by £2	£62 (for warrant and/or completion certificate if both requested at the same time) (plus copying and postage costs if relevant)
<p>Letters of Comfort (where no Building Warrant was obtained)</p> <p>This proposal accords with statutory fee levels for Late Building Warrant applications and submissions for Completion Certificates where no BW was obtained.</p>	Increase by £10 and change in basis of charge	£320 for works not exceeding £10k in value. Thereafter fee will be based on the national BW fee scale but with a 25% penalty added.
<p>Letters of Comfort (where Building Warrant has expired)</p>	Increase by £5	£205
<p>S50 Certificates relating to public entertaining licences</p>	New charge	£30

Charges for Research/Copying and Advice		
<p>Photocopying</p>	Reduction of A4 B/W copying cost	A4 – B&W £0.10 per copy A3 – B&W £0.30 per copy A4 – Colour £0.30 per copy A3 - Colour £0.60 per copy (all prices inclusive of VAT @ 20%)
<p>Microfilm/Microfiche extraction</p>	No Change	£25 per hr or part thereof plus VAT @ 20%
<p>CD Extraction /Copying</p>	No Change	£25 per hour or part thereof plus VAT @ 20% (including a copy CD if requested)
<p>General requests for retrieval of information **(see note 1 at end of chart)</p>	Change in line with EIR & Council's Publication Scheme	Actual hourly rate of staff member up to a maximum of £15 per hour or part thereof plus VAT @ 20% (plus copy charges as above & postage charges at cost if relevant)
<p>Property Clearance Requests (usually via CEx's Service)</p>	No Change	£100 plus VAT @ 20%
<p>Provision of archaeological advice to public or statutory undertakers</p>	Increase by £2	£62 per hour or part thereof plus VAT @ 20%

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CHARGES FOR MAPPING EXTRACTS						
PAPER						
Scale	Size	Handling Charge	VAT	Total HC Charge	Blackwell's Total Charge (No VAT)	Total Cost
500	A4	£5.50	£1.10	£6.60	£9.99	£16.59
500	A3	£5.50	£1.10	£6.60	£20.00	£26.60
1250	A4	£5.50	£1.10	£6.60	£14.97	£21.57
1250	A3	£5.50	£1.10	£6.60	£25.00	£31.60
2500	A4	£5.50	£1.10	£6.60	£16.99	£23.59
2500	A3	£5.50	£1.10	£6.60	£35.00	£41.60
TIFF (Electronic)						
	Scale	Size	HC Charge	Blackwell's Charge	VAT	Total Cost
	500	A4	£5.50	£ 25.00	£6.10	£36.60
	1250	A4	£5.50	£ 25.00	£6.10	£36.60
	2500	A4 (Rural)	£5.50	£ 25.00	£6.10	£36.60
	2500	A4 (Urban)	£5.50	£ 60.00	£13.10	£78.60
Landplan – 1:10,000						
Scale	Size	Handling Charge	VAT	Total HC Charge	Total Blackwell's Charge(No VAT)	Total Cost
10000	A4 (Rural)	£5.50	£1.10	£6.60	£ 17.95	£24.55
10000	A4 (Urban)	£5.50	£1.10	£6.60	£ 17.95	£24.55

CHARGES FOR COPIES OF COLOUR MAPS ON WIDE FORMAT PRINTERS			
PAPER SIZE	COST	VAT @ 20%	TOTAL COST
A0	£ 17.50	£ 3.50	£21.00
A1	£12.50	£ 2.50	£15.00
A2	£10.00	£ 2.00	£12.00

** Note 1 – Charges for environmental information under the EIRs -

We do not charge for the time to determine whether we hold the information requested, nor for the time it takes to decide whether the information can be released. Charges are made for locating, retrieving and providing the information to you.

We will advise you of the charge and how it has been calculated. The information will be provided to you on payment of the charge. If you decide not to proceed with the request there will be no charge to you.