

**APPLICATION TO EXTEND
PERIOD OF VALIDITY OF
BUILDING WARRANT**

FORM C

Building (Procedure) (Scotland)
Regulations 2004

Application under regulation 19 to extend validity of building warrant

The Highland Council has been appointed sole Verifier for administering the Building Standards system throughout the Highland area

1 APPLICANT:

Name
Address

Post Code

Tel:

E-Mail

Fax:

2 AGENT (if any)

Name
Address

Post Code

Tel:

E-Mail

Fax:

3 DETAILS OF BUILDING WARRANT

Date of building warrant -

Reference number of building warrant -

Address of building to which the building warrant applies –

Post Code (if known)

4 REASON FOR EXTENSION

Please explain why period of validity of building warrant requires to be extended.

5 DECLARATION

I/We* apply to extend the period of validity of the above building warrant.

Please state projected completion date – (see notes 1 & 2)

Signed -

Dated -

applicant/duly authorised agent*

*Delete as appropriate

Where to send the completed application form.

The completed application form should be signed and dated, and delivered to the appropriate Area Planning and Building Standards Office at one of the addresses given below.

CAITHNESS	Market Square	T 01955 607751
planning.caithness@highland.gov.uk	Wick KW1 4AB	F 01955 606924
SUTHERLAND	Drummuie	T 01408 635352
planning.sutherland@highland.gov.uk	Golspie KW10 6TA	F 01408 634041
ROSS AND CROMARTY	84 High Street	T 01349 868600
planning.rossandcromarty@highland.gov.uk	Dingwall IV15 9JB	F 01349 864675
INVERNESS AND NAIRN	2nd Floor Kintail House	T 01463 255200
planning.inverness@highland.gov.uk	Beechwood Business Park Inverness IV2 3BB	
BADENOCH AND STRATHSPEY	100 High Street	T 01540 661700
planning.badenoch@highland.gov.uk	Kingussie PH21 1HY	F 01540 661001
LOCHABER	Fulton House Gordon Square	T 01397 707015
planning.lochaber@highland.gov.uk	Fort William PH33 6XY	F 01397 707022
SKYE AND LOCHALSH	King's House The Green	T 01478 612412
skye.planning@highland.gov.uk	Portree Isle of Skye IV51 9BS	F 01478 613518

NOTES:

1. The first extension will be for nine months. Periods for extensions thereafter are at the discretion of the verifier.
2. The fee for processing this application will be £50.

WARNING

The verifier may ask that the building be made to comply with the requirements of the building regulations at the date of application for extension. This is intended to apply where, for example, the work has barely begun or is not making satisfactory progress.