

SECTION 2 – ABOUT YOUR SCHOOL

Name of Secondary School Attended

From (date)

To (date)

Name of Head Teacher

School Address (including postcode)

SECTION 3: ABOUT YOUR PARENTS/GRANDPARENTS

You only need to complete this section if you do not, or have not, attended secondary school in the Highland Council area

Name of Parent/Grandparent

Name of Highland Secondary School Attended

From (date)

To (date)

SECTION 4 – WHAT YOU ARE APPLYING FOR

Please tick the relevant boxes below to indicate the type of assistance you are applying for

- Attending a specialist course of study in arts/language/heritage/science/environment
- Specialist equipment for specialist course of study in arts/language/heritage/science/environment
- Participating in sports events at national or international level
- Specialist sports coaching/training/equipment to compete at national or international level

Now, please complete EITHER Section 4(a) OR Section 4(b) before moving on to Section 5.

Section 4(a)

Complete this section if you are applying for help with a specialist course of study or for specialist equipment for a specialist course of study in arts/language/heritage/science/environment

Name of the institution providing the course

Name of department (if relevant)

Name of course

Address of institution (including postcode)

Have you been accepted for the course? Yes No

If you answered **Yes** please advise the date that the course starts **and send a copy of your offer letter with your application**

If you answered **No** please advise the date when you should know if your application has been successful

If you are applying for help with specialist equipment for a specialist course of study please provide details and **send at least one quotation with your application**

Section 4 (b)

Complete this section if you are applying to help you participate in sporting events at national or international level or for specialist sport coaching/training/equipment. **Please remember to send evidence that you have been selected by a competitive and recognised process to compete at this level**

If you are applying for help for events/coaching programmes/training please provide full details below of where and when these will take place

If you are applying for help with specialist sports equipment please provide details and **send at least one quotation with your application**

SECTION 6: PERSONAL STATEMENT

Please use this section to make the case for funding from the Trust. You can continue on a separate sheet if necessary but please **do not** provide more than one additional A4 sheet.

SECTION 7: REFERENCES

We will contact your Head Teacher automatically for a reference if your application is eligible for consideration. Please provide the name and details of one other referee below that we can contact about your application

First Name(s)		Surname	
Address (including postcode)			
Tel No (landline)		Mobile No	

SECTION 8: DECLARATION

Please tick the boxes below to complete your application

- I declare that the information I have given in this form is, to the best of my knowledge, true and accurate
- I understand that by signing the form I am agreeing to accept the **General Terms & Conditions of Award** including the use of personal data

Signature

Date

CHECKLIST

Please tick the boxes below if you have enclosed any of the following information

- Your qualifications – additional sheet
- Copy of offer letter for specialist course
- A quotation for specialist equipment costs
- Evidence of selection for participation at national/international level in your sport
- Personal Statement – additional sheet
- Report on Award – only if you have received an award previously and are applying again

Deadline Date - Please return your signed application form to arrive no later than **5pm on Friday, 10th June 2011**

Completed Forms to be sent to – Kayleigh Junor, Education, Culture & Sport Service, The Highland Council, Glenurquhart Road, Inverness IV3 5NX. Tel: (01463) 702806. E mail kayleigh.junor@highland.gov.uk