

Part A – Details of Proposal

Type of application (see note 1)

Finfish

Shellfish

New Site

Change of use

Alterations /
extension to an existing site

For official use only

Appl. No.

Date Paid

Receipt No.

Fees

Application £

Advert £

TOTAL £

Applicant details (see note 2)

Name

Address

Postcode

Telephone / mobile number

Fax number / Email

Agent details

Name

Address

Postcode

Telephone / mobile number

Fax number / Email

Location of development (please be as accurate as possible)

Site Name / Location

Grid reference of mid-point of site

Latitude / longitude position (WGS84 Datum)

Species

Existing Proposed

Equipment (see note 3)

Existing

Proposed

Number of cages/ pens/ longlines/rafts

Dimensions (m)

Number of cage groups

Surface area to be used (m²)

Area of seabed to be enclosed by moorings (m²)

Ancillary equipment (see note 4)

Existing

Proposed

Type

Dimensions (m)

Number

Surface area to be used (m²)

Area of seabed to be enclosed by moorings (m²)

Production Information

What is the intended maximum production per annum (tonnes) ?

What will be maximum biomass during the production cycle (tonnes) ?

Landing / servicing facilities (see note 5)

How will the site be serviced? (eg boat access from shore base)

Detail the location of proposed landing site/shore base

Part B – Supporting Information (Applications must be accompanied by a written statement which provides the additional information required in this section)

Explain:

- What surface or underwater lighting will be used on the site.
- If the site is to be used in a rotational system with other sites.
- If there is to be a management agreement with nearby fish farmers.
- What operational and management practices are to be employed to ensure on site containment and disease control.
- What reinstatement works will be undertaken on site in the event of cessation of operations.
- What methods you will use to control the impacts of predatory wildlife on the installation.

Please confirm:

- Between what hours activities such as harvesting/feed delivery etc. will take place.
- Whether a water quality report been prepared (provide copies as appropriate).

Discharges

Has an application been made to SEPA under The Water Environment (Controlled Activities) (Scotland) Regulations 2005? Yes / No

Give details of the dates of approval and the maximum biomass approved:

Environmental assessment

Has the development been the subject of a screening opinion under the Environmental Impact Assessment (Fish Farming in Marine Waters) Regulations 1999 (as amended)? Yes / No

If yes, was an Environmental Assessment required? Yes / No

If yes, please submit the environmental statement along with the application.

Previous approvals (see note 7)

Give details and references of previous approvals.

Plans (see note 8)

A minimum of 4 copies of the following plans must accompany the application. They require to be clear and intelligible, showing the scale to which they are drawn and including a North Point.

- Location plan
- Admiralty hydrographic chart showing the layout of the equipment
- Site plan
- Plans and sections of the cages or the other cultivation equipment, in the case of shell fish applications the type, dimensions, rafts, longlines, trestles or other cultivation equipment, which will be installed on site.
- Details, including plans and sections of ancillary equipment, including storage barges, boat moorings, generators and lighting installations.
- A certificate from a suitably qualified person(s) which states that the design of the equipment meets either the Code of Good Practice for Scottish Fin Fish Aquaculture or the ASSG Code of Good Practice.

Part C - Notification to land owner and fees

Land (Seabed) Ownership Certificate (see note 9)

I CERTIFY THAT:

- the applicant has given notice to all persons who, twenty one days before the date of this planning application, owned any part of the land (seabed) to which it relates. These are:

Name of owner

Address where notification sent
.

Date notified

OR

- twenty one days before the date of this planning application, the applicant owned all the land to which this application relates.

I FURTHER CERTIFY THAT:

- the applicant has given notice of this planning application to every person who, twenty one days before the date of this planning application, was a tenant of a agricultural holding, any part of which formed part of the land to which the application relates. These are:

Name of tenant

Address where notification sent
.

Date notified

OR

- twenty one days before the date of this planning application, none of the land to which this application relates formed part of an agricultural holding.

Fees (see note 10)

Seabed moorings area £

Surface equipment area £

Change of use £

Sub-total £

Publicity fee £

TOTAL £

Part D - IMPORTANT DECLARATION (see note 11)

Please ensure that you have completed all of the questions. It is important that this form is completed correctly to avoid delays in processing.

I HEREBY CERTIFY, TO THE BEST OF MY KNOWLEDGE AND BELIEF, THE PARTICULARS GIVEN ON THIS FORM ARE CORRECT AND COMPLETE.

Signature pf applicant or agent

Date

Notes of guidance

Note 1: There are three types of application which can be made:

- new site - this will involve a proposal for a new, previously undeveloped site;
- change of use - when the proposals involve a change in the species that will be farmed on site;
- alterations to an existing approved site - this may involve a change to the overall size of the site and/or the equipment used on an existing site.

Note 2: Please note that any information included in the application form, including your name, address and other personal details is public information in terms of the Freedom of Information Act. If you do not wish this information to be made available you should use an agent for your application. If an agent is being used, all correspondence regarding the application and the decision notice will be sent to the agent by the Council. Please note that all other information in the application and any supporting information will be made available to any member of the public on request and may be published on the Council's website.

Note 3: You must fill in the "Proposed" section of the form in all cases. This must detail the equipment (or additional equipment) that you are applying for in this application. Use the "Existing" section of the form only in the case of an application for alterations to an existing site which already has planning consent. Please quote external measurements for all equipment.

Note 4: This section of the form should be used to provide details of any ancillary equipment and must be completed for all applications. Ancillary equipment includes harvesting rafts, feeding systems, transport pens and feed pipes. Please only include equipment which has not already been described in the section above.

Note 5: Please note that if you propose to construct any onshore facilities these may also require planning permission and/or a building warrant. You may therefore need to make a separate application parallel to this one. Please contact your local Area Planning and Building Standards Office for further advice.

Note 7: Use this section of the form to provide details of previous planning permissions which have been granted for this site. You should also include details of any development consents previously issued by the Crown Estate, or any consent issued by Scottish Ministers.

Note 8: Given the number of parties consulted, it would be helpful and would reduce possible delays if more copies of the plans and other information could be submitted:

- the location plan should preferably be at a scale of 1:10,000, or alternatively at 1:25,000;
- Admiralty Chart extract - this should include details of the known water depth, reduced to chart datum at:
 - (a) each corner of the proposed equipment;
 - (b) each extremity of the area to be occupied by moorings; and
 - (c) the position of least depth within the area occupied by the moorings.
- the site plan at a scale of 1:1,500 showing the application site outlined in red. For the avoidance of doubt the application site is the seabed area enclosed by the equipment mooring.
- plans and sections of the equipment to be used should be at a scale of 1:100.

Note 9: Please note that you have a duty to notify all owners of the site at the same time as submitting this application. Forms for this purpose can be obtained from your Area Planning Office. The notification should be served as close as possible to the time immediately preceding submission of your application to the council. If you do not know who owns land or who is an agricultural tenant, you must advise the Council. If the Council has to publish details of the application in the local press to remedy this, the cost of the advertisement will have to be paid in full by the applicant.

Note 10: A fee is required to cover the cost of processing the application. The fee for all finfish and shellfish application is to be calculated in the following way:

- £145 for each 0.1 hectare of the surface area of the water to be used in the placement or assembly of any equipment **AND** £50 for each 0.1 hectares of the seabed subject, to a maximum of £14,500. (Site area is deemed to be the area of the seabed enclosed by the anchor/ mooring points using imaginary straight lines);
- £290 for the making of a material change in the use of equipment placed or assembled in marine waters for the purpose of fish farming.

The appropriate fee requires to be submitted at the same time as the application form. Please note that the application cannot be registered by the Council if the fee is either missing or incorrect. For further information please see the guidance note on the calculation of fees for marine fish farm applications. If you have any queries regarding the fee please contact your local Area Planning and Building Standards Office for further advice.

The Council will publish an advert to publicise the application in the local press. This is a requirement of the Town and Country Planning (General Development Procedure) (Scotland) Order 1992, as amended. The cost of this advertisement requires to be met by the applicant, and submitted at the same time as the application. **The fee is currently £100.**

Note 11: Please ensure that the application form is signed by yourself or the agent acting on your behalf. The application cannot be registered by the Council if this section is not complete.

ADDRESSES OF AREA PLANNING AND BUILDING STANDARDS OFFICE

BADENOCH AND SPEY.....	Planning.Badenoch@highland.gov.uk.....	100 High Street, 01540 661 700 Kingussie, PH21 1HY
CAITHNESS.....	Planning.Caithness@highland.gov.uk.....	Market Square, 01955 607 751 Wick KW1 4AB
INVERNESS.....	Planning.Inverness@highland.gov.uk.....	1-3 Church Street, 01463 724 480 Inverness, IV1 1DY
LOCHABER.....	Planning.Lochaber@highland.gov.uk.....	Fulton House, 01397 707 015 Gordon Square, Ft William, PH33 6XY
NAIRN.....	Planning.Nairn@highland.gov.uk.....	88 High Street, 01667 452 757 Nairn, IV12 4BD
ROSS AND CROMARTY.....	Planning.RossandCromarty..... @highland.gov.uk	84 High Street, 01349 868 600 Dingwall, IV15 9QN
SKYE AND LOCHALSH.....	Planning.SkyeandLochalsh..... @highland.gov.uk	King's House, The Green, .. 01478 612 412 Portree, IV51 9BT
SUTHERLAND.....	Planning.Sutherland@highland.gov.uk.....	Drummuie, Golspie, 01408 635 352 KW10 6TA