

THE LICENSING (SCOTLAND) ACT 1976
HIGHLAND LICENSING BOARD

Please read Guidance Notes before completing form

Application for Planning, Building Control and Food Hygiene Certificate under Section 23 of the Licensing (Scotland) Act 1976	For Clerk's Use Only			
	Date of receipt of application	/ /		
	Date of board meeting	/ /		
			Date of Reference	Date of issue of Certificates
	Consultees	Planning		
		Building Control		
		Protective Services		
Decision	Granted/Refused/Adjourned			

Application is hereby made by (a)

To **THE HIGHLAND COUNCIL**

for the following certificates as to suitability of the premises at (b)

for which (Grant) (Provisional

Grant) of a new

(c)
hygiene.

licence is being sought, in relation to planning, building control and food

<p>1. Planning Certificate required</p> <p>If yes, give the following information (i) Date and reference of (a) planning permission or (b) outline planning permission)</p> <p><i>or</i> (ii) Date and reference of determination under Section 151 of the Town and Country Planning (Scotland) Act 1997 that planning permission is not required</p>	<p>Yes/No</p>
<p>2. Building Control Certificate required</p> <p>If yes, give the following information <i>In the case of an application for a new licence</i></p> <p>(i) A. Date and reference of warrant for the construction of the premises, and</p> <p style="padding-left: 40px;">B. Date and reference of certificate of completion</p> <p><i>or</i> If no warrant for the construction of the premises is required give reasons</p> <p>(ii) Date and reference of warrant for the change of use of the premises</p> <p><i>or</i> If no such warrant is required give reasons</p> <p><i>In the case of an application for the provisional grant of a licence</i></p>	<p>Yes/No</p>

<p>(i) Date and reference of warrant for the construction of the premises</p> <p>(ii) Date and reference of warrant for the change of use of the premises</p> <p>or Reference to correspondence with your authority where it is indicated that on completion of the construction of the premises in accordance with the warrant, a warrant for the change of use will be granted</p> <p>or If no warrant for change of use is required, give reasons</p> <p>3. Food Hygiene certificate required</p> <p>If yes, supply plan of premises and give full information relating to construction, layout, drainage, ventilation, lighting, and water supply and also regarding provision of sanitary and washing facilities.</p>	<p>Yes/No</p>
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Data Protection – the information you have supplied will be used for the purpose for which you have provided it and any relevant procedures following from this. This data will be maintained in accordance with the Data Protection Act 1998 and will not be passed on or sold to any other organisation without your prior approval unless this is a legal requirement.

Date

Signature

(Applicant/Agent)

Address of Agent (if any)

Daytime tel no

Fax no:

Mobile no:

E-Mail:

NOTES

In relation to building control and food hygiene subsections (1) (3) and (4) of Section 23 shall not apply to the application for the making of a provisional grant of a licence under Section 26(2), but shall apply to the application for affirmation and to the affirmation of such a grant.

- (a) Name, designation and address of applicant.
- (b) Address of premises.
- (c) Specify type of licence.

The completed application form should be returned with Form HLB 1(a) where appropriate.