

Class Visits - Materials Checklist

You will not need all of these for every visit – check with the activities sheets. If you don't have something, improvise – find a substitute, or adapt the activity so that it works with what you do have.

Seating: story rug / carpet tiles / throw for the children
chairs for the adults

Sticky labels (for names)

Paper: scrap A4 for writing / drawing on

A3 if you want to make wearable hats or crowns

Colour-in Pictures

Work-sheets, Cross-words, Quizzes etc

Pencils, Rubbers, Crayons, Coloured pencils and Felt Pens (or ask the teacher to bring them)

Safety Scissors

Pritt Stick

Card – coloured / white

Post it notes (for Trio work)

Something for the children to lean on when writing (table / boards / clip board)

Box of resources:

Include item of stock from each non-junior area of library:

AF, ANF, Ref Item e.g. Encyclopaedia, Dictionary, Atlas

Audio Items; Video, DVD, CD, Audio Book

Images: Photocopier, PC, Date Stamp, Fax Machine, Microfilm Reader, Story mat

Puppets

Paperwork:

Sessional recording sheets (to be completed as normal)

Evaluation Forms (to be completed by visiting adults i.e. teachers / helpers) – these should be filed until requested by PLQIM group

Feedback Forms (to be completed by children)

