

Application to vote by post

FOR OFFICE USE

Polling District:

Elector No:

UPRN:

A separate application form is required for each person. If more forms are needed, please photocopy it or contact us at any of the addresses shown overleaf. Our telephone number is **Freephone 0800 393783**. Please use **BLOCK LETTERS**.

1 About you

Surname

First name(s) (in full)

Your address (where you are registered to vote)

Daytime telephone or mobile number (optional)

E-mail address (optional)

2 How long do you want a postal vote for?

I want to vote by post at all elections (tick one box only):

until further notice (permanent postal vote)

for the elections to be held on

| | | | | | | |
D M Y

for the period

from

| | | | | | | |
D M Y

to

| | | | | | | |
D M Y

For office use only

Date Stamp

3 Address for ballot paper

Please send my ballot paper to (tick one box only):

my address where I am registered to vote (see part 1)

the following address (reason required)

Address:

Postcode

The reason I would like my ballot paper sent to this address, rather than my registered address is:

4 Your date of birth and declaration

Declaration: As far as I know, the details on this form are true and accurate. I understand that to provide false information on this form is an offence, punishable on conviction by imprisonment of up to 6 months and/or a fine.

Date of birth: Using the order 'DD MM YYYY' enter your date of birth in the boxes below, **using black ink**.

| | | | | | | | | | | | | | | |
1 9

Signature: Please sign in the box below **using black ink**, keeping within the grey border

5 Date of Application

Today's date

| | | | | | | |
D M Y

If you are unable to sign this form, or if you need assistance, call the helpline on **Freephone 0800 393783**

Some notes about postal voting

A postal vote is available to anyone who is currently registered to vote. The only formalities required are a completed application form including the elector's signature and date of birth.

You can get a postal vote for:

- an indefinite period until you decide to cancel it;
- a particular election, or elections, on a certain day; or
- a fixed period of time specified by you.

The form asks you to specify which of these three options you would prefer.

If you want your ballot paper sent to an address other than the address at which you are registered, you **must** provide a reason for this in the space provided.

Once you are registered to vote by post, the Returning Officer will send you a ballot paper for any relevant elections. Depending on the timing of your application, you should receive the ballot paper about a week before polling day at the earliest and 2/3 days before polling day at the latest. You will be given information at that time as to how the ballot paper should be completed and returned.

Sometimes, postal voting is not the best choice for an elector. For example, if you are traveling to a location with unreliable postal facilities, you may be better advised to ask someone else to vote on your behalf. This is known as proxy or postal proxy voting. If you think this would be a more suitable option for you, please contact the ERO and ask for a proxy voting form.

If there is anything on the form which is unclear or if you would like further advice before completing it, please contact the ERO and ask for help. As well as the telephone numbers listed below, there is a Freephone helpline available on **0800 393783**.

How to return this form

Please return this form to any of the Electoral Registration Offices shown below, bearing in mind the pre-election deadline. Faxed applications or applications scanned and sent as e-mail attachments are also acceptable, subject always to the constraints of the technology. Fax lines in particular can be extremely busy as the deadline approaches.

The Electoral Registration Officer:

**Moray House,
16-18 Bank Street,
INVERNESS
IV1 1QY**

**Robertson House,
Greenhill Street,
DINGWALL
IV15 9QR**

**3A Bridge Street,
WICK,
Caithness
KW1 4AG**

**42 Point Street,
STORNOWAY,
Isle of Lewis
HS1 2XF**

**Tel 01463 703340/20
Fax 01463 703301**

**01349 863260
01349 865942**

**01955 602251
01955 603982**

**01851 706262
01851 706843**

e-mail: ero@highland.gov.uk