

The Highland Council

Tain 3-18 Campus - Stakeholder Group

Minute of meeting No. 4 held on Tuesday 31 August 2021 at 7 pm

Via Microsoft Teams

Attendees	Initials
Highland Council - Members	
Councillor Fiona Robertson, Chair	FR
Councillor Derek Louden	DL
Highland Council - Officials	
Robert Campbell, Estate Strategy Manager	RC
Derek Martin, Area Education Manager	DM
Kenny Murray, Education Advisor	KM
Callum Sinclair, Estates Officer	CS
Kier Construction	
Stephen Muir, Framework Manager	SM
Neil Armstrong, Pre-Construction Manager	NA
Stallan- Brand	
Alan Garland, Associate	AG
Ian Harper, Associate	IH
Paul Stallan, Design Director	PS
High Life Highland	
Katie Jeffs, Network Librarian	KJ
Rob Parkes, Youth Development Officer	RP
June Robertson, Senior Resources Librarian	JR
Kelly Skinner, Leisure Manager	KS
School Representatives	
Eileen Henderson, Head Teacher Craighill	EH
Mark Jones, Head Teacher Tain Royal Academy	MJ
Parent Council Representatives	
Alan Mohan	AM
Lorna MacIver	LM
Chris Ross	CR
Karin Wood	KW
Community Representatives	
Graham Nutt, Tain Youth Cafe	GN
Apologies	
Councillor Rhind, Clare Whiteford, Thomas Agnew and Kirsteen Reekie	
Minute	
Callum Sinclair	

Item	Discussion and comment	Action
1.	Welcome	
1.1	Fiona Robertson welcomed everyone to the meeting.	

Item	Discussion and comment	Action
1.2	KJ introduced June Robertson, Katie will be leaving her post in October.	
2.	Minutes of previous meeting	
2.1	FR asked if the meetings had taken place between school staff and the project team. RC: Yes, and more are planned.	
3.	Progress update	
3.1	RC updated on the outcome of the meetings that have been held so far with school staff. The project will be moving on to Design Stage 4 at the end of September.	
3.2	FR asked about the public consultation meetings that were held. IH: The first two had been well attended, few attended the third one.	
3.3	CR: Asked if an options appraisal had been carried out for a new swimming pool compared with retaining the existing pool.	
3.4	RP: Asked if the cost difference had been established.	
3.5	KS: Concerned at the lack of investment in the existing pool.	
3.6	FR: Members were disappointed when they were advised that a new pool was not being provided but also understood that there were other capital priorities and limited funding available. Members will continue to support the case for a new pool.	
3.7	DL: Raised the idea of trying to fund a new pool in different ways as the council capital budget is stretched.	
3.8	CR: Had sent a letter to the Council back in May that covered most of the concerns that had been raised and had no response. RC: It had been logged on the CRM system but had not been dealt with. He would look into it and apologised for the lack of response.	RC
4.	Design update	
4.1	AG/IH/PS: The presentation highlighted some of the amendments to the design following the various workshops with school staff, although the basic footprint of the building has not changed since the previous meeting. The design team have been carrying out modelling to ensure that the building meets Passivhaus and the other required standards.	
4.2	FR thanked Stallan-Brand for their flexibility and quick responses following the staff workshops.	
4.3	RP: Raised the specification required for the synthetic pitch again. AG/RC: The specification will be confirmed once the preferred sub-contractor has been engaged; there will be further discussion with HLH about pitch usage.	RC
4.4	KW: Asked how many Secondary non-practical classrooms there will be. AG: 15. KW: There are currently 19 and 17 were used most of the time. IH: Stallan Brand are coming up to Tain tomorrow (01/09/21) to discuss the secondary accommodation.	AG
4.5	DM: How many lifts will there be in the building? AG: There will be 2 lifts.	
4.6	DM: Will there be sensory garden areas? AG: Plans for outdoor space will develop now that the landscape architect has been appointed.	
4.7	RP: Are the pupils/young people being consulted on the design? IH: Pupils were consulted last March, and further workshops can be arranged.	MJ

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	FR: Asked that pupils should be invited to join the Stakeholder Group.	
5.	Transition	
5.1	KM covered some of the issues involved in bringing 4 schools together on one campus and advised that a transition plan will be created for the project.	
6.	Next steps	
6.1	Working towards a full planning application late September.	
6.2	Gateway report for Design Stage 3 to be signed off by end of September.	
7.	AOCB	
7.1	RP: Asked for an update on potential apprenticeships. SM: No movement as still at a relatively early stage.	
7.2	The next meeting will be held Tuesday 5 October 7pm via Microsoft Teams.	