

## The Highland Council

### Tain 3-18 Campus - Stakeholder Group

Minute of meeting No. 5 held on Tuesday 5 October 2021 at 7 pm

Via Microsoft Teams

<b>Attendees</b>	<b>Initials</b>
<b>Highland Council - Members</b>	
Fiona Robertson, Chair	FR
Derek Louden	DL
Alasdair Rhind	AR
<b>School Representatives</b>	
Eileen Henderson, Head Teacher, Craighill	EH
Mark Jones, Head Teacher, Tain RA	MJ
Jane MacKay, Head Teacher, Knockbreck	JM
<b>Pupil Representatives</b>	
Iain Munro	IM
Freya Swann	FS
<b>Parent Council Representatives</b>	
Alan Mohan	AM
Lorna MacIver	LM
Kirsteen Reekie	KR
Chris Ross	CR
Karin Wood	KW
<b>Community Representatives</b>	
Graham Nutt, Tain Youth Café	GN
<b>Highland Council - Officials</b>	
Robert Campbell, Estate Strategy Manager	RC
Derek Martin, Area Education Manager	DM
Philip Shannon, Design Consultancy Manager	PS
<b>High Life Highland</b>	
Rob Parkes, Youth Development Officer	RP
June Robertson, Senior Resources Librarian	JR
<b>Kier Construction</b>	
Neil Armstrong, Pre-Construction Manager	NA
Daniel Perris, Senior Planning Manager	DP
Michael Robertson	MR
<b>Stallan-Brand</b>	
Alan Garland, Associate	AG
<b>WSP</b>	
Mark Boyle, Project Manager	MB
<b>Apologies</b>	
Susannah Holmes, Kenny Murray	
<b>Minute</b>	
Robert Campbell	

<b>Item</b>	<b>Discussion and comment</b>	<b>Action</b>
<b>1.</b>	<b>Welcome</b>	
<b>1.1</b>	Fiona Robertson welcomed everyone to the meeting.	
<b>2.</b>	<b>Minutes of previous meeting</b>	
<b>2.1</b>	Options appraisal on swimming pool options – RC advised that this was still in progress.	<b>RC</b>
<b>2.2</b>	The minutes of the previous meeting were approved.	
<b>3.</b>	<b>Progress update</b>	
<b>3.1</b>	RC updated on further meetings that had taken place with school staff; a series of workshops have also been set up now that a furniture supplier had been appointed for the project.	
<b>3.2</b>	Design Stage 3 has been closed out and the next key milestone will be the submission of the planning application later this month.	
<b>3.3</b>	There will be a report to the Council meeting in December on the review of the capital programme. It is proposed that the report will include a budget uplift for several projects, including Tain, to reflect the impact of the inflationary and other pressures on the construction industry.	
<b>4.</b>	<b>Design update</b>	
<b>4.1</b>	AG shared images that highlighted some of the final amendments to the design following the recent staff meetings and virtual public events.	
<b>4.2</b>	The internal design will be developed now, and the workshops with the furniture supplier will help to establish how some of the individual spaces, such as dining and social areas, can be used.	
<b>4.3</b>	DL: Thanked everyone involved in the staff and public engagement and asked about futureproofing and the scope for an extension if needed. AG: A zone to the east had been reserved for a potential two-storey extension, as well as an area for a swimming pool is required in the future. RC: The 15-year school roll forecasts are being updated.	
<b>4.4</b>	KW: Asked about amount of storage for the PE department and comparisons with Alness Academy. AG: Highlighted the requirement for flexibility within the campus. DM: There was a requirement for more shared space than in a traditional campus model.	
<b>5.</b>	<b>Tain library update</b>	
<b>5.1</b>	JR: The user survey had received 19 responses and 3 in person, mostly negative, regarding the potential relocation. However, there was a need for wider consultation to generate more feedback.	
<b>5.2</b>	JR advised that there had been a significant increase in user numbers for other locations where the library was co-located with a school.	
<b>5.3</b>	Members had raised concerns and asked for a separate meeting to discuss the next steps for wider engagement.	<b>RC</b>
<b>5.4</b>	KW: Asked about other examples and how security issues would be managed. AG/JR: This had been factored into the design and had been successful elsewhere in a number of locations, both primary and secondary.	
<b>6.</b>	<b>Contractor update</b>	
<b>6.1</b>	DP presented information on the programme and planning process, and also on the current construction site boundaries and access proposals.	
<b>7.</b>	<b>AOCB</b>	
<b>7.1</b>	Transition – this item was not included on the agenda as KM was not in attendance but may be included for the next meeting.	

Item	Discussion and comment	Action
7.2	The next meeting will be held Tuesday 23 November 7pm via Microsoft Teams. <b>Subsequently rearranged to Monday 13 December.</b>	