**Notice Periods for Teaching Staff**

The minimum period of notice to terminate employment to be given by the Council which applies to the following:

Teacher on main grade scale or Chartered Teacher Spine

Music Instructor

Education Support Officer

Quality Improvement Officer

Educational Psychologist

Notice Periods:

***Service******Minimum Period of Notice***

Less than 4 years service 4 working weeks\*

4 years service but less than 12 years service 1 week for each year of continuous service

12 years service or more 12 weeks

The period of notice that you are required to give the Council to terminate your employment is 4 working weeks.

The minimum period of notice to terminate employment to be given by the Council which applies to the following:

All other Teaching Staff

Quality Improvement Manager

Principal Educational Psychologist

Depute Educational Psychologist

Notice Periods:

***Service*** ***Minimum Period of Notice***

Service up to 8 years 8 weeks (including 4 working weeks\*)

8 years service but less than 12 years service 1 week for each year of continuous service

12 years service or more 12 weeks

The period of notice that you are required to give the Council to terminate your employment is 8 weeks (including 4 working weeks\*).

\*A working week comprises any week in which a school/establishment is open on any day for pupils and/or any employee covered by the terms of the SNCT Handbook, regardless of the number of hours that the school/establishment is open or that employees work in said week.

**Note:** These arrangements shall not prevent a Council or a teacher from giving or agreeing to give a longer period of notice than the minimum.