**Notice Periods for SJC Employees**

The period of notice that an employee is required to give to the Council to terminate their employment is determined by the grade of the post you have been appointed to as follows:

***Grade Minimum Period of Notice***

HC01 to HC08 4 weeks

HC09 to HC13 8 weeks

HC14 and above 12 weeks

The period of notice of termination of employment that you are entitled to receive from the Council is also determined by the grade of your post as above and is subject to the statutory provisions contained within Section 86 of the Employment Rights Act 1996 as set out below:

***Period of Continuous Employment Minimum Period of Notice***

1 month or more, but less than 2 years One week

2 years or more, but less than 12 years One week for each year of continuous employment

12 years or more 12 weeks