

Guidance on Good Parking Practice

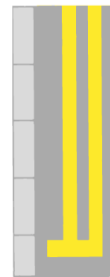
Indiscriminate and uncontrolled parking causes congestion, obstruction, road safety problems and adversely affects a town centre's commercial viability. As such the purpose of this document is to set out guidance on good parking practice, in order to remind drivers of how to park correctly and avoid the issuing of a Penalty Charge Notice (PCN) for parking contraventions.

When parking, drivers should consider the following:

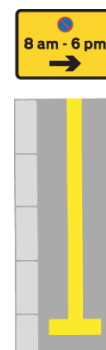
- Always check the lines on the road and where applicable the signs by the side of road.
- Always make sure that you have parked within the bay markings.
- Make sure that none of your vehicles wheels are next to a yellow line(s).
- Do not assume that by parking behind yellow lines (i.e. on the footway or verge) you are not parking in contravention of a Traffic Regulation Order (TRO) as most Roads include any footways or verges and the yellow lines extend to include these.
- In pay and display car parks always make sure that you read the signage and comply with the instructions.
- In pay and display car parks always make sure that you purchase the appropriate time in accordance with the instructions on the signage.
- In pay and display car parks always make sure that you clearly display your pay and display ticket as required.
- Do not stay longer than is permitted by the signs or overstay the time you have Purchased.
- Do not block entrances to private properties or where dropped kerbs are present for vehicular access.
- Do not park across dropped kerbs that are provided to ease crossing for pedestrians, cyclists and mobility impaired people.
- Do not park more than 50cm away from the kerb.
- Do not park on footways (unless the markings permit parking on the footway).
- Do not park on pedestrian crossings or the white zig-zag markings near to the crossing.
- Do not park on 'School Keep Clear' markings or the yellow zig-zag markings near to Schools.

In terms of parking restrictions, the following are some of the most common signing and lining restrictions in place on the Road network:

The presence of Double Yellow Lines along the edge of the road means 'no waiting at any time'. However, you may stop while passengers get into or out of the vehicle and to undertake loading and/or unloading, unless there are also loading restrictions in place. Parking behind a yellow line on the verge or footway will result in the issue of a PCN as it is classed as part of the "Road". Sign plates are not normally provided next to double yellow lines.



The presence of Single Yellow Lines along the edge of the road means that you cannot wait during the times shown on the adjacent sign plate. However, you may stop while passengers get into or out of the vehicle and to undertake loading and/or unloading, unless there are also loading restrictions in place. Parking behind a yellow line on the verge or footway will result in the issue of a PCN as it is classed as part of the "Road"



Loading Restrictions

These are shown by yellow lines on the kerb or at the edge of the carriageway. They indicate that loading or unloading is prohibited during the times shown on the adjacent signs. Double yellow lines on the kerb means no loading or unloading at any time.



Limited Waiting Bays

These are marked with white lined markings and signs that indicate the maximum amount of time that you may park in that bay. Also on the sign plate the words 'No Return' may be displayed. This means that you are not permitted to return to the limited waiting bay within the time specified. Civil Enforcement Officers (CEO) will log all vehicles parked in limited waiting bays to ensure that they do not return to the bay within the specified timescale. Vehicles returning to the bay within the specified timescale will be issued with a PCN.



Loading Bays

These are white 'bays' marked with the words 'Loading only' and a sign with the white on blue 'trolley' symbol. A sign will show the times when the bay can be used and whether loading and unloading is restricted to certain types of vehicles. Vehicles may not park here if they are not loading or unloading.



Bus Stop Clearways

You must not park on a bus stop clearway during its period of operation. The period of operation will be shown on the adjacent sign plate. If no times are shown then it is 24 hours.



Restricted Zone

This is an area which has a 24 hour blanket control applied and means that yellow lines will not be present.

The zone will be defined by an entry sign and exit sign. Vehicles can only stop in signed bays which may have sign plates or legends indicating the type and length of use. If you wait or park outside the bays provided you commit a contravention.



CONTACT US

All matters relating to a Penalty Charge Notice (PCN) you have received:

Call: 0343 224 1888

Visit: www.highland.gov.uk/parking

All matters relating to operational issues such as faults with ticket machines and dispensations or parking advice:

Call: 01463 239786

Email: parking@highland.gov.uk