**Redesign Board Workshop 27.6.17**

**Committee Rooms 1 and 2, HQ**

**Agenda**

1. **Welcome and apologies**
2. **Membership confirmed**

The following Members are confirmed for the Board: Bill Lobban (chair), Margaret Davidson, Alister MacKinnon, Andrew Baxter, Matthew Reiss, Carolyn Wilson, Maxine Smith, Ian Cockburn, Graham MacKenzie, Raymond Bremner, Derek louden, Alasdair Christie, Caroline Caddick, Callum Smith, Andrew Jarvie, Andrew Sinclair. 1 place will alternate between the Lib Dem and SCU Groups annually. Up to 2 places for Trade Union representation are offered with representatives to be confirmed.

1. **Working style of the Board – verbal up-date**

For Board members unable to attend the briefings on redesign and localism held on 13th, 20th and 26th June, please read the [Council report](http://www.highland.gov.uk/download/meetings/id/71815/item_8_redesign_of_the_highland_council) hyperlinked in advance of the workshop.

1. **Calendar of meetings** – proposed dates attached for approval.
2. **Approach to developing the remit and work plan**

The remit and work plan for the Board need to be developed for Council approval at the Council meeting on 7th September. Members are asked to agree that the workshop on 15th August is used for this purpose. By that time Council will have decided on a Commercial Board and on the role of the Redesign Board in widening democratic and community participation.

1. **Being More Commercially Minded**
   1. **Update on Lean reviews** – Presentation from staff on the outcome of the Lean HR review of the Occupational Health referral process. This will be introduced by Steve Walsh (Head of People and Transformation) and described by the HR Team involved.
   2. **Update on the business case for the Council becoming an energy supplier.** Michael Kelly (Corporate Improvement Project Manager) will present information on the idea of the Council becoming an energy supplier, the approval given at Council in March 2017 to develop a business case (a confidential item) and an up-date on work done since then. Up to 4 elected members and a Trade Union representative are invited to take part in a workshop to inform the next stage of the business case. This workshop is scheduled for 6th July 9-1 in HQ.
2. **Being More Open Minded to New Ways of Delivering Services**

The following papers are attached as **background information** on peer reviews:

* the benefits of peer reviews as agreed at the Council meeting in March 2017 and
* a summary of the reviews identified and those concluded.

* 1. **Progress with implementing the street lighting review:** An up-date on progress will be presented by Tracey Urry (Head of Roads and Transport) Attending at 3pm at earliest.
  2. **Improving the peer review progress**: a presentation will be made on the improvements identified to date for a future round of peer reviews.
  3. **New reviews to undertake**

Members are asked to agree that peer reviews are set up for:

1. music tuition
2. commissioned preventative services for children

Review teams of staff will be identified by the Chief Executive.

Any interest from Members to be attached to the reviews is sought. Trade Union representatives will be asked to identify staff side representatives too.

Teams and timescales can be confirmed at the next workshop.

* 1. **Discussion on identifying future areas for review**

Board Members are asked to consider how future areas for peer review could be identified.

1. **AOCB**