**Guidance**

This form should be used to notify the Council that a cash bond relating to a Road Construction Consent has been lodged. To lodge a cash bond with Council, please use the account details provided on the next page of this form.

Once the bond has been lodged, please complete this form and submit it via the Post Submission Additional Documents online form on [www.ePlanning.scot](http://www.ePlanning.scot). Alternatively, you may post a hard copy of this form to: **eProcessing Centre, Glenurquhart Road, Inverness, IV3 5NX**

**Please remember to quote the correct RCC reference number when submitting, thank you.**

|  |
| --- |
| **Data Protection** |
| Your personal data will be managed in compliance with the Data Protection legislation. You can read our privacy notice for road construction consent applications on the Council’s website at: <https://www.highland.gov.uk/directory_record/1129163/road_construction_consent_applications>  ​​ I have read and understood the privacy notice. |

|  |  |  |  |
| --- | --- | --- | --- |
| **Your Details** | | | |
| Organisation Name: |  | | |
| Contact Name: |  | | |
| Address: |  | | |
| Postcode: |  | Daytime Phone No.: |  |
| E-mail: |  | | |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Road Construction Consent Reference Number:** |  | | | |
| **Site Address and coordinates:** |  | | | |
| **Easting:** |  | **Northing:** |  |

|  |  |
| --- | --- |
| **Total Bond Value:** | **£** |

|  |  |
| --- | --- |
| **Road Bond Bank Details:** | |
| Name of Person lodging Bond: |  |
| Bank Name: |  |
| Provider Branch/Address: |  |
| Bank Sort Code: |  |
| Bank Account Number: |  |
| Bank Account Name: |  |

|  |  |
| --- | --- |
| **Signature:** |  |
| **Name:** |  |
| **Position:** |  |
| **Organisation Name:** |  |
| **Date:** |  |

Any personal data that you have been asked to provide on this form will be held and processed in accordance with the requirements of the 1998 Data Protection Act.

**Lodging your Cash Bond**

**Please lodge your cash bond with the Highland Council using the details provided below:**

|  |  |
| --- | --- |
| **Bank:** | **Clydesdale Bank PLC** |
| **Branch** | **Clydesdale Bank PLC** |
| **Bank Sort Code** | **82-70-13** |
| **Bank Account Number:** | **30000542** |
| **Bank Account Name:** | **The Highland Council Planning & Development Income** |
| **IBAN Reference:** | **GB15 CLYD 8270 1330 0005 42** |
| **BIC Reference:** | **CLYDGB21163** |
| **VAT Registration No:** | **663 7582 03** |
| **Address:** | **The Highland Council**  **FAO The Income Section**  **Exchequer Section**  **PO Box 5650**  **Inverness**  **IV3 5YX** |
| **Ledger Code (For Office Use Only)** | **10-92901- 000/SE-5300** |