**Notice for Service on Owner of Land Fronting, Abutting or Comprehended in New Road or Extension of Existing Road**

**Roads (Scotland) Act 1984**

**Notice Under Section 21(2) of Application for Construction Consent**

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| **Data Protection** |
| Your personal data will be managed in compliance with the Data Protection legislation. You can read our privacy notice for road construction consent applications on the Council’s website at: <https://www.highland.gov.uk/directory_record/1129163/road_construction_consent_applications>  ​​ I have read and understood the privacy notice. |

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| **Road Construction Consent Reference Number:** |  |

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| **Proposed Road Construction at** (insert address of co-ordinates of the site) | | | |
|  | | | |
| **Easting:** |  | **Northing:** |  |
|  | | | |
| **Take notice that application is being made to THE HIGHLAND COUNCIL by** | | | |
| **Applicant Name:** | | **Applicant Address:** | |
|  | |  | |
|  | | | |
| **for construction consent to** (insert description for the proposed road construction) | | | |
|  | | | |

If you wish to make representations about or formally object to the application, you should make them online via our Public Access website (Highland ePlanning) by visiting <http://wam.highland.gov.uk/wam/> and searching for the application using the reference number at the top of this page. You should do so no later than 28 days from the date of this notice. Alternatively, comments can also be made in writing and posted to: eProcessing Centre, The Highland Council Headquarters, Glenurquhart Road, Inverness, IV3 5NX.

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| --- | --- |
| **Signature:** |  |
| **Name:** |  |
| **Position:** |  |
| **Organisation Name:** |  |
| **Date:** |  |

Any personal data that you have been asked to provide on this form will be held and processed in accordance with the requirements of the 1998 Data Protection Act.

**Guidance Notes for Neighbours**

**What is Roads Construction Consent?**

Roads Construction Consent (RCC) is the technical approval process which gives Local Roads Authorities control over the design, engineering and safety standards of proposed roads.

Developers wishing to construct a new road require both Planning Permission and RCC. While the planning process may consider the desirability, amenity and impact of a proposal, the RCC process is limited to an assessment of the technical adequacy.

**Why have I received this notice?**

Anyone applying for RCC is required, by law, to notify certain persons who may be affected by proposals to build a new road or extend an existing road. This notice tells you that an application for RCC has been made, advises where the plans associated with the application may be inspected and states how any objections should be made.

**How can I make a representation?**

Representations can be typed and submitted via <http://wam.highland.gov.uk/wam/> by searching in Planning for the RCC application number, creating or logging in to your account, selecting the Comments tab on the application, then selecting the Make a Comment option.

Alternatively, representations can be made in writing to the address given below, stating your name; your address; the proposed RCC the representation relates to and specific details of the elements you object to and your grounds for objecting to these. These can be sent to: eProcessing Centre, The Highland Council HQ, Glenurquhart Road, Inverness, IV3 5NX.

Representations must be made within 28 days of this notice being served. Representations received after the date shown overleaf shall not be considered.

**How will My Representation be Dealt with?**

Following receipt of your objection, The Highland Council will reply in writing acknowledging receipt and indicating the expected timescale for consideration of your objection. A panel of officers of the Council will then assess the validity of objections received and determine if there are grounds for rejecting the application or adding conditions to the consent. You will be notified in writing of the decision. It should be noted that only objections directly relating to the RCC application will be considered – objections relating to matters which would properly be considered in the planning process shall be deemed to be invalid.