|  |
| --- |
| **Data Protection** |
| Your personal data will be managed in compliance with the Data Protection legislation. You can read our privacy notice for road construction consent applications on the Council’s website at: <https://www.highland.gov.uk/directory_record/1129163/road_construction_consent_applications>​​[ ]  I have read and understood the privacy notice. |

|  |  |
| --- | --- |
| **RCC Reference:** |  |
| **Location of development (including stage/ phase details if applicable):**  |
|  |
| **Applicant details:** |  |
| **Agent details:** |  |
| **Contractor details:** |  |
|  |
| **You, the Roads Authority, are advised it is intended to start works on the above development (details provided below).**  |
| **Type of Works Started:** |  | Road |[ ]   | House Building |[ ]   |
| **Date of Start of Works:** |  |
|  |
| **Insert details of the person(s) intending to carry out the development \*:**  |
| **Full Name:** |  |
| **Designation:** |  |
| **E-mail:** |  |
| **Tel no.:** |  |
| **Address:** |  |
| **Insert details of the owner(s) of the land to which the development is related if different from above:**  |
| **Full Name:** |  |
| **E-mail:** |  |
| **Tel no.:** |  |
| **Address:** |  |

|  |
| --- |
| **Where a person is, or is to be, appointed to oversee the carrying out of the development on site, include the name and contact details of that person:**  |
| **Full Name:** |  |
| **Designation:** |  |
| **E-mail:** |  |
| **Tel no.:** |  |
| **Address:** |  |

(\*) In the first instance any correspondence relating to the Notification of Start of Works will be addressed to this person.

|  |  |
| --- | --- |
| **Signature:** |  |
| **Name:** |  |
| **Designation:** |  |
| **Organisation Name:** |  |
| **Date:** |  |

Any personal data that you have been asked to provide on this form will be held and processed in accordance with the requirements of the 1998 Data Protection Act.

**To submit this form**, please use the Post Submission Additional Documents online form available on the ePlanning.scot Portal at <https://www.eplanning.scot> quoting the RCC reference number.

Alternatively, paper copies of this form can be posted to: eProcessing Team, The Highland Council, Headquarters, Glenurquhart Road, Inverness, IV3 5NX.