**Redesign Board Workshop**

**16th January 2018 CR1&2, 2-4pm**

**AGENDA**

1. **Welcome and apologies**
2. **Action note from workshop 19.12.17 –** attached for agreement**.**
3. **Lean review showcase: Early learning and child care.** Martin MacDonald, Sandra Harrington, Gillian Semple, and Jennifer Campbell from the review team will brief Members on the review in CR 2.
4. **Redesign reviews**
	1. **Building Trades services**

Board Members are asked to note that the review team for Trades Services has been identified. Team members are: Malcolm MacLeod (team leader), Alan McKinnie (Community Services and depot based), Donna Sutherland (internal audit), Alison Gallacher (shared procurement team), Garry Smith (engineer based in Golspie). The Trade Union representative is Liz MacKay (Unison and based in Golspie) and Board Members on the review team are Cllr Caddick and Cllr Cockburn. Trade Services are located across a number of Heads of Service responsibilities and the Team Leader is having early discussions with them. An up-date on the scoping of the review will come to the February workshop of the Board.

* 1. **Commissioned preventative services for children**: The review team led by Allan Maguire will attend to present their emerging findings for discussion and challenge. Cllr M Smith and Cllr Jarvie are team members.
	2. **Car parking review:** The review team led by David Haas will attend to present their work to date. This is the first of two workshop discussions planned this month to ensure all Board members have the chance to share ideas, discuss and challenge the review work. Cllr Baxter, Cllr Boyd and Paul MacPherson are team members.
	3. **Procured legal services review** – The review led by Karen Ralston will present their emerging findings for discussion and challenge. Cllr Caddick and Cllr Calum Smith are team members.
1. **AOCB**