**2018/19 Scheme Review – Proposed General Scheme Amendments**

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| **Proposed General Amendment** | **Rationale** | **Scheme Reference** |
| Accounting   * removal of the financial template at appendix 6 * remove of reference to template | To enable regular updating of template. Does not remove the requirement for Community Councils present their accounts in a standardised format | Appendix 6 – Standard Reporting Template  Scheme – 3.2 9.1  Constitution - 14.1 (e) |
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| Membership Lists   * To be updated following boundary changes * To be updated with most recent populations | To update existing listings | Appendix 2 – Membership Numbers |
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| Items in Private   * Clarification of wording to correspond to requirements of Standing Orders | To ensure both the constitution and standing orders correspond | Constitution - 11.1 (h) |
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| Election of Office Bearers   * Removal of reference to AGM so that all election of office bearers can be done by secret ballot | Clarification of process | Standing Orders – 6.1 |
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| Disqualification of Membership   * Clarification of disqualification when a member fails to attend | Clarification of process | Scheme – 11.2 |
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| Sub-committees   * Clarification of responsibility of sub-committee work | Clarification of process | Constitution - 10.1  Standing Orders – 8.1 |
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| Interim Election   * Reducing from 3 to 2 per year | In line with sustaining Community Council membership, fewer interim elections should be required | 6.2.6 |
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| Insurance   * Clarification of new rules on the oversight of CC insurance scheme | Clarification of process | 10.1 |
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| Nomination Form   * Removal of standard form in scheme to enable regular updating when required | No requirement to include in the Scheme | 6/2/3 |
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| **Proposed General Amendment** | **Rationale** | **Scheme Reference** |
| Elections   * Remove reference to supplementary register as no longer required as 16 and 17 years olds on main electoral role | Clarification of process | 5.2, 5.3, 6.1.2 |
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| Original Scheme   * Removal of reference to implementation of original scheme | References no longer required | 1.2, 3.2, 5.1, 5.6 |
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| Commencement of Scheme   * References to the commencing of this Scheme | Clarification of process | 6.2.1, 12.1, 12.3 |