

Nairnshire Community Awards 2020

Nomination guidance

Background

There are a great number of people making a positive contribution to the quality of life in the local community, and carrying out unrecognised charitable work in Nairnshire.

As a result of a meeting held in May 2019, between the Nairnshire 'Lieutenancy' and local Councillors, it was agreed to create the Nairnshire Community Awards to give recognition to these people and groups.

Awards categories

- Sports
- Arts / Music
- Environment
- Community
- Enterprise
- Young People

Nomination criteria

This is a civic recognition award and has been created to highlight the voluntary work that goes on in the small community of Nairnshire.

All nominees (individuals and / or groups) must:

- Be resident or operate in Nairnshire
- Or can demonstrate their actions or activities have resulted in a significant benefit to individuals and / or groups in Nairnshire, and as such would be eligible for civic recognition
- Be nominated for voluntary effort (nominations for the award in respect of paid members of staff will not be eligible)

Please state clearly which category you are nominating your candidate for, and state clearly why this person or group should be considered for recognition. You cannot nominate yourself and nominations submitted anonymously will not be considered.

The nomination form is at this link and all nomination forms must be submitted by 4pm on Wednesday 20th November.

Decision making process

The nomination forms will be considered by the Lord-Lieutenant and Deputy Lieutenants, the Ward Councillors, and community representatives for each of the categories listed above.

The person / organisation making the successful nomination will be contacted following the meeting and a formal letter will be sent to the nominee advising them of the decision and the award they are to receive and for what.

It would be appreciated if the nominee is not made aware that they have been nominated.

Award ceremony

The awards will be presented at the Nairn Courthouse or Nairn Community and Arts Centre towards the end of January 2020.

Winners of the awards will be invited to attend the ceremony, at which they will receive their award. Other nominees will also be invited to attend the evening of celebration of service in the community to recognise the work they are doing.

Award

The award will be retained by the successful nominee for a one-year period whereupon it will be returned to the Council to be awarded at the 2021 ceremony.

Each successful nominee will receive a framed certificate which will detail the purpose of the award and will be signed by the Lord-Lieutenant and the Provost.

Please return the completed nomination form to:

Nairn Service Point, Nairn Courthouse, High Street, Nairn, IV12 4AU

(Additional information can be added if required)

Data Protection: In order to consider your nomination, the Council needs to collect your contact details and the details of the person you have nominated. This information will only be used in relation to the Nairnshire Community Awards and will be deleted once the awards ceremony has taken place. By providing this information, you are consenting for it to be used for this purpose. For information about how you data is handled please contact Mr George Asher, Lord Lieutenant, at george@ashers.co.uk

SIGNED: _____

DATE: _____

For official use:

Date received	
Comments	
Outcome	
Signed	