

# Useful Contacts

JSP 342: Education of Service Children and Young People  
JSP 752: Educational Allowances  
JSP 464: Retention of Quarter

- [Army Families Federation](#) 01264 554004
- [RAF Families Federation](#) 01780 781650
- [Naval Families Federation](#) 023 9265 4374
- [Royal Navy Family and People Support](#) 0800 145 668
- [SSAFA](#) 020 7403 8783
- [RAF Hive](#)
- [Army Hive](#)

## ENGLAND

[Department for Education](#)  
[IPSEA for advice on additional educational needs](#)  
[OFSTED for school inspectorate](#)

## SCOTLAND

[The Scottish Executive](#)  
[DCYP Scotland Education Booklet](#)  
[Forces Children Education Scotland](#)  
Enquire for advice on additional educational needs  
[Education Scotland for school inspectorate](#)

## WALES

[Welsh Assembly](#)  
[SSCE Cymru](#)  
[SNAP Cymru for advice on additional educational needs](#)  
[ESTYN for school inspectorate](#)

## NORTHERN IRELAND

AWS NI Specialist – [RC-AWS-N-38X-0Mailbox@mod.gov.uk](mailto:RC-AWS-N-38X-0Mailbox@mod.gov.uk)  
[Department of Education NI](#)  
[Education and Training Inspectorate](#)  
[Education Authority NI](#)



## Children's Education Advisory Service

All our children and young people flourish and achieve their full potential.

## How do you contact CEAS?

Email [DCYP-CEAS-Enquiries@mod.gov.uk](mailto:DCYP-CEAS-Enquiries@mod.gov.uk)

Telephone +44 (0)1980 618244 / 94344 8244

Address: CEAS  
Trenchard Lines  
Upavon  
Wiltshire  
SN9 6BE  
UK

# DCYP

The Directorate Children and Young People (DCYP) provides professional direction, support and advice in order to ensure that Service children and young people are provided with every opportunity to achieve the best possible outcomes and fulfil their potential.

DCYP seek to ensure that Service children and young people receive their full entitlement to statutory services and support and suffer no disadvantage because of their parent's Service status; this is the underpinning principle of the Armed Forces Covenant.

The aim is to provide support which is proactive and preventative as well as being responsive to emerging needs.

## Who are CEAS?

Children's Education Advisory Service (CEAS) is part of the MOD's Directorate Children and Young People (DCYP).

We are a tri-service organisation which supports operational effectiveness through the provision of support to Service and eligible MOD civilian families trying to secure appropriate educational provision for their children and young people.

Our priority is the educational well-being of the children and young people whose families we advise and guide. All advice we give is child-centred and focuses on the best interests of the individual.

The CEAS team is comprised of qualified teachers and experienced case advisors who can answer queries predominantly via email and telephone.



DIRECTORATE CHILDREN AND YOUNG PEOPLE - All our children and young people flourish and achieve their full potential

Whilst the education of children remains very much a parental responsibility, CEAS can advise, guide and support families to provide a high quality educational experience for their children, despite the challenges that Service life can present.

Being an outwardly facing arm of DCYP, the direct contact between parents and CEAS, alongside the management and resolution of casework, helps inform the continuous review and redevelopment of policy by the MOD and its partner organisations.

## What can CEAS help with?

CEAS provides authoritative, bespoke and professional advice to Service and eligible MOD civilian families on a wide range of educational issues including:

- Parental rights and responsibilities
- Children/ young person's rights and responsibilities
- Special Educational Needs and/or Disability
- School admissions and appeals
- Overseas education in non-MOD school areas
- Retention of Service Families Accommodation for educational purposes
- Continuity of Education Allowance and the Special Educational Needs Addition

CEAS does not make decisions about a child/ young person's education; we advise families to allow them to make informed decisions.



## Top Tips

- CEAS can help you to find information about your rights and responsibilities in relation to your child/ young person's education.
- Ask for advice prior to a posting. Education is a devolved matter and there will be different policies between each of the UK countries and MoD schools overseas.
- If you have a child with a Special Educational Need and/or Disabilities (SEND), contact CEAS for relevant support, advice and guidance. You can also formally notify CEAS that your child/ young person has a Special Education Needs and/or Disabilities (SEND). More information can be found on our [Gov.UK pages](#).
- When moving, do your research about schools and educational provision in the new area early in your moving process. CEAS can offer advice and guidance regarding school admissions and statutory processes involved.
- You must contact CEAS first if you plan to use the MOD's Continuity of Education Allowance (CEA) for boarding education. We can explain the process and ensure you have access to all the information you need.
- If you are assigned overseas and have children aged 0-18yrs of age, you must contact Families Section to obtain a Travel Pack. Within that travel pack is the Educational supportability guidance. CEAS are responsible for assessing the supportability of all children to non-MOD School locations.

