

Inverness Winter Payments Scheme Sgeama Phàighidhean Geamhraidh

City of Inverness Area Committee application form for 2023/24

Guidance notes

The **Inverness** Winter Payment Scheme extends to people who live in **Aird and Loch Ness, Inverness West, Inverness Central, Inverness Ness-side, Inverness Millburn, Culloden and Ardersier and Inverness South**. If you live in one of these areas and believe you may be eligible you are invited to apply for a payment as soon as possible, and no later than 29th February 2024.

Fill in this form if any of the following apply to you:

- You will be aged 90 or older on or before 29th February 2024 irrespective of savings.
- You received a Scottish Welfare Fund Crisis Grant Payment between 1st December 2023 and 29th February 2024, irrespective of savings or earnings.
- You receive Pension Credit (Guarantee Credit).
- You have a child/children under the age of five living with you **and you must be** in receipt of Income Support; Income Based Jobseekers Allowance; Universal Credit; or Income Related Employment and Support Allowance.

- You receive:
 - Pension Credit (Savings Credit);
 - Income Support;
 - Universal Credit;
 - Income-based Jobseeker's Allowance;
 - Income-related Employment and Support Allowance; or
 - Incapacity Benefit; **and you must also have:** someone who lives in your household receiving:
 - Attendance Allowance;
 - middle-rate or higher-rate Disability Living Allowance (care component);
 - a War Widow's or War Widower's Pension;
 - a Personal Independence Payment (daily living component); or
 - a Adult Disability Payment (daily living component); or
 - an Armed Forces Independence Payment.
- **Also**, you must confirm nobody living in your home has earned a wage either now **or** in the previous calendar month **or** has savings and investments of more than £6,000. This does not apply if you will be aged 90 or over on or before 29th February 2024 or if you received a Scottish Welfare Fund Crisis Grant Payment between 1st December 2023 and 29th February 2024.

We only accept one application for each household. Should you have any query in regards to this form please contact Freephone: 0800 393 811

Your details

Please fill this form in using black ink and BLOCK CAPITALS.

Title (e.g. Mr, Mrs, Miss, Ms):

First name:

Surname:

Daytime phone number:

Email address:

Address including postcode:

Note: You only need to fill in either part 1 or part 2 of this form.

Part 1 Please tick all of the boxes below which apply to you.

- I will be aged 90 or over on or before 29th February 2024
- I received a Scottish Welfare Fund Crisis Grant payment between 1st December 2023 and 29th February 2024
- I receive Pension Credit (Guarantee Credit) **or**
- I have a child/children under the age of five living with me **and** are in receipt of Income Support; Universal Credit; Income Based Jobseekers Allowance; or Income Related Employment and Support Allowance.

**You are NOT required to provide evidence at this stage.
Please submit the application and if evidence is required we will contact you.**

If you have ticked any of the boxes above, please proceed to the Declaration.

If none of the above applied to you please move onto Part 2.....

Note: You only need to fill in either part 1 or part 2 of this form.

Part 2 Only fill in this part if Part 1 did not apply to you.

Please fill in this part of the form if you and someone living in your home receive the qualifying benefits below. Please tick all of the boxes below which apply to you.

I receive:

- Pension Credit (Savings Credit)
- Income Support
- Incapacity Benefit
- Income-based Jobseeker's Allowance.....
- Income-related Employment and Support Allowance.....
- Universal Credit (And, nobody living in your home earning a wage either now or in the previous calendar month)

In addition, someone in my household receives:

- Attendance Allowance
- Middle-rate or higher-rate Disability Living Allowance (care component)
- War Widow's or War Widower's Pension.....
- Personal Independence Payment (daily-living component).....
- Adult Disability Payment (daily-living component).....
- Armed Forces Independence Payment.....

**If you are currently in receipt of Housing Benefit or Council Tax Reduction you are not required to submit any evidence at this stage with your Winter Payment application. If more evidence is required we will contact you.
If you are NOT currently in receipt of Housing Benefit or Council Tax Reduction then you will be required to provide the necessary evidence to support your Winter Payment application.**

How to receive payments

If you are entitled to an Inverness winter payment, we will pay it straight into your Bank or Building Society Account. Please provide your Bank or Building Society details in the Bank Mandate section.

Have you signed the declaration on Page 3?

Bank Mandate

Your Bank or Building Society Account (not Post Office Card Accounts)

Please fill in your bank/building society details and then sign and date the form. If you are not sure about any of these details please confirm with your Bank or Building Society BEFORE you send the form to us. You should also ensure that the account you hold accepts payments by BACS transfer, if not, your payments will be delayed.

Full name of the person holding the account (in BLOCK CAPITALS):

Name and address of your Bank/Building Society:

Bank/Building Society Sort Code (6 digits): - -

Bank/Building Society Account Number (8 digits):

Signed:

Date:

Our preferred payment method is to pay by BACS.

If you are unable to accept payment by BACS and require payment by cheque, please tick here

By providing your bank details you may help this fund go further

Declaration

- I confirm that I am the only person at this address claiming a winter payment of £106.00 from the Inverness winter payment scheme.
- I confirm that nobody in my household has earned a wage either now **or** in the previous calendar month **or** has savings and investments of more than £6,000 (this does not apply to those aged 90 and over, **or** those receiving a Scottish Welfare Fund Crisis Grant).
- I agree that you can make enquiries to check the information that I have given on this form, and understand that the information may be stored electronically and shared with other Council departments to:
 - prevent and detect fraud; and
 - assess eligibility to other benefits (this does not apply to those aged 90 and over).

Signed:

Date:

We must receive your application by 29th February 2024.

Should you have any query in regards to this form please contact Freephone:

0800 393 811

Please post this completed form to:

The Highland Council, FREEPOST RRXJ-GGJX-CRYR, PO Box 5650 Inverness IV3 5YX

Notes

- 1 If you provide false information, you may be prosecuted.
- 2 We will only accept one claim from each household.
- 3 If you do not have a bank or building society account then we can pay by cheque which can be cashed at the Clydesdale Bank, Academy Street, Inverness, however, you will need to provide proof of your name and address (for example, your council tax bill, a gas, electricity or phone bill, or a letter from the NHS).
- 4 By accepting this payment you must use this money to pay fuel bills or help with home energy improvements to your home.

Are you missing out on any benefit?

Welfare advice

The Highland Council's welfare specialists provide an effective support service on all matters relating to benefits and entitlements. Our team can also provide professional advice on personal budgeting to enable you to manage your money effectively. Where appropriate we can arrange to visit you in your home.

The overall aim of the Council's welfare specialists is to ensure that the correct amount of benefit is paid to you at the correct time and to assist you with budgeting skills so that you can pay your bills, heat your home and have a better quality of life.

If you are in receipt of Universal Credit, the Council's Welfare Support Team or your local Citizens Advice Bureau can provide expert advice about how much Council Tax Reduction you may be entitled to.

Our specialists also provide professional advice regarding money and budgeting.

For help and advice please contact:

Welfare Support Team, PO Box 5775, Inverness IV1 9EN

Phone: 0800 090 1004

Email: welfare.support@highland.gov.uk

If you would like our Welfare Support Team to contact you, please tick below:

Home Energy Scotland

The Highland Council continue to promote Home Energy Scotland: 0808 808 2282

Please let us know whether you would like us to pass your details to Home Energy Scotland.

Yes, I would like to know more No, thanks

The inverness Winter Payments Scheme Privacy Notice is available at www.highland.gov.uk/privacy-inverness-winter-payments to request a paper copy please phone 0800 393 811.



Have you signed the declaration on Page 3?

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