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| **SERVICE**  Bikeability | DESCRIPTION OF WORK ACTIVITY OR AREA OF THE WORKPLACE ASSESSED **Bikeability Scotland Training - Level 2, On Road**  Risk Assessment to be read in conjunction with Map (below) and entered on Evolve.  Pupils may take part in Level 2 On Road training when all Level 1 activities have been achieved. | | | | | COMPLETED BY |
| School | DATE COMPLETED |
| LOCATION | DATE TO BE REVIEWED |
| **STEP 1** | STEP 2 | **STEP 3** | **STEP 4** | | | **STEP 5** |
| **List potential hazards here:** | **List groups of people at risk from hazards. Including those most vulnerable:** | **List existing control measures or note where information may be found:** | **Calculate the residual risk taking the presence & effectiveness of existing measures into account:**  **Severity x Likelihood = Risk Rating (1 to 3)** | | | **List further control measures necessary to reduce risk to an acceptable level AND date of introduction of these measures:** |
| General control measures | Trainees under instruction  Adult supervisors/BSI’s | **Ratio** minimum **2** BSI: **16** children.  Minimum 2 adults – lead adult must be at least BSI Qualified for all on road training activities. Member of staff must be always present.  **ASL pupils** to have 1:1 assistance from nominated member of staff or parent, or other arrangements made that are suitable for that pupil.  **Helmets must be worn.**  **High Visibility Clothing** worn by pupils & all adults**.**  **Parental permission must be obtained** to allow on-road training.  **Bike is safe, road legal and the correct size for rider** Full Bike Check or Dr Bike session to be carried out by BSI/CT prior to sessions, supervised M check carried out by pupils at the beginning of each session.  **Trainee has proven competence in control, signalling and observation** achieved during off road training sessions prior to on-road sessions. |  | | |  |
| Medical requirements | Trainee under instruction | **School staff aware of any medical needs of trainees** with relevant information shared with CT/BSI.  **First Aid** will only be administered by appointed member of school staff. | 2 | 1 | 2 |  |
| Adverse Weather | BSI/Volunteers & Trainees under supervision | **Cancellation** when ice or snow on the ground, lightning is ongoing, wind would impact on riding or there is a Met Office warning in place. | 3 | 1 | 3 |  |
| Pedestrian injuries from traffic movements  Pedestrian injuries from cycles  Trainee injuries due to conflict with traffic movements | Adult supervisors & trainees under instruction  Other pedestrians/road users | **Snaking (moving pupils between sites on bikes)** is allowed if the BSI has covered the activity in their own training. The activity was not covered in CTA training (pre-January 2021).  **Walk to and from site** good instruction on where and how to walk, how to ensure passing pedestrians do not have to step onto road. Crossing roads while walking - line up along the footway in one line, BSI either end, cross as one. Do not cross individually or as a ‘snake’.  **Route Assessed** identifying potential hazards (mark route map with crossing & vulnerable points).  **Continual Assessment** to take account of roadwork’s, surface conditions, weather etc  **Re-route where necessary** after assessment of new route.  **Trainee has been given a full description and demonstration of activity** by BSI. | 3 | 1 | 3 |  |

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| STEP 1 | STEP 2 | STEP 3 | STEP 4 | | | STEP 5 |
| General control measures for activities | BSI/Volunteers & Trainees under supervision  Other pedestrians/road users | **All made aware vehicles may be accessing the area.**  **Close Supervision** by BSI/volunteers.  **Trainee has proven competence in control, signalling and observation** achieved during off road training sessions prior to 1st on-road session.  **Trainee has been given a full description and demonstration of activity** by BSI. |  | | |  |
| Waiting area - being used by other members of the public | BSI/Volunteers & Trainees under supervision | Trainees to wait their turn & should not mount bike until ready to undertake manoeuvre.  Locations are chosen on the day to suit variables in the area. | 2 | 1 | 2 |  |
| Safe start/stopping – other road users | BSI/Volunteers & Trainees under supervision | Trainees should be aware of parked vehicles that may start to move.  Use location [insert here]. | 3 | 1 | 3 |  |
| U turn on road – other road users | BSI/Volunteers & Trainees under supervision | Trainees should be aware of parked vehicles that may start to move.  Where the road is busy, or trainees are uncomfortable doing a U-turn they should do a safe stop and walk the bike across the road as a pedestrian.  Use location [insert here]. | 3 | 1 | 3 |  |
| Left-hand turn junctions – other road users | BSI/Volunteers & Trainees under supervision | Trainees should be aware of parked vehicles that may start to move.  Use location [insert here]. | 3 | 1 | 3 |  |
| Right-hand turn junctions – other road users | BSI/Volunteers & Trainees under supervision | Trainees should be aware of parked vehicles that may start to move.  Use location [insert here]. | 3 | 1 | 3 |  |
| Overtake parked car – car moving off, occupant opening a door | BSI/Volunteers & Trainees under supervision | Trainees should be aware of parked vehicles that may start to move.  In absence of parked cars BSI may set up activity using cones / chalk.  Use location [insert here]. | 3 | 1 | 3 |  |

[Insert Map here]