

YEHAC5002 - CAOL & LOCHYSIDE FPS - COMMUNITY LIAISON GROUP

Approved Minutes for liaison Meeting held on **Thursday 22nd July 2021 at 19:30Hrs**
Meeting held virtually on Microsoft Teams due to current restrictions.

	Item	Action
1	Introductions	
	Ben Thompson – Independent Councillor – The Highland Council Colin Strange (CS) – Secretary - Caol Community Council Joan Laing (JL) – Member - Caol Community Council Greg Riddle (GR) – Member - Caol Community Council Garry Smith (GS) – Principal Designer – The Highland Council Gary Kennedy (GK) – Project Manager’s Representative – The Highland Council Steve Scott (SS) – Project Manager – RJ McLeod	
2	Apologies	
	Denis Rixson – Councillor – The Highland Council Allan Henderson (AH) – Councillor – The Highland Council John Gillespie (JG) – Chairman – Caol Community Council Dot Ferguson – Ward Manager – The Highland Council Iain MacLennan (IM) – Project Manager – The Highland Council Florence Cargill (FC) – Assistant PMR – The Highland Council Carolyn Smith (CSm) – Senior Technician – The Highland Council Andrew Ross – Technical Manager – Scottish Canals Linda Campbell – Secretary – Kilmallie Shinty Club Robert Osbourne – Contracts Manager – RJ McLeod	
3	Review of Previous Meeting’s Minutes	
3.1	RJM to advise on proposed temporary speed limit within the areas under traffic signal control.	SS
3.2	RJM to confirm that Community Council notice board slab works have been completed.	SS
3.3	THC to confirm that the approved minutes and RJ McLeod presentations from both the pre-start CLM and CLM-1, as well as the landscaping drawings and traffic management proposals, are available on the project website - https://www.highland.gov.uk/caolandlochysidefloodprotection	GS
4	Progress	
4.1	Overview of project presented by SS, including progress made to date. The presentation is available on THC website (detailed below): https://www.highland.gov.uk/caolandlochysidefloodprotection	Note
4.2	Programme 2 current Accepted Programme. Programme 3 due to be submitted imminently. THC to review and accept if suitable.	GK
4.3	SS confirmed that the site is due to close completely for the ‘Trades Fortnight’ holidays. These run from 24/07/2021 until 08/08/2021.	Note

4.4	RJM operatives currently clearing shoreline and making site safe and secure for the shutdown period. Operatives reside locally so on hand to attend to any problems when site is unmanned.	Note
4.5	CS requested copies of RJM presentation for local circulation. SS committed to provide these.	SS
5	Transport Management	
5.1	SS confirmed that the Traffic Management plan circulated previously (and on the THC project website) had been submitted to Transport Scotland/BEAR for review and that some minor comments had been received, once regarding capacity and the other on carriageway condition. THC/RJM continuing to liaise with Transport Scotland/BEAR regarding the proposals.	Note
5.2	SS also confirmed that signing identifying the two site entrances from the A830 had been erected and would be maintained in place for the full duration of the deliveries to site.	Note
5.3	SS stated that only a couple of minor queries had been raised by residents. BT queried what the issues were. SS responded confirming one was regarding any likely interruptions to coal deliveries to Glenkingie Street and the other was regarding a location for a temporary bus stop during the works on Kilmallie Road, both of which were responded to promptly by RJM. These were in addition to the comments submitted by GR previously and discussed at CLM-1.	Note
5.4	GR repeated his concerns raised previously over the safety of cyclists within any traffic management deployed. GK confirmed that the traffic light timings would be set to allow cyclists using the carriageway to clear the controlled area. GK also stated that 'Cyclists Dismount' signing could be erected at each end of the controlled area, so that any cyclists that are not confident in using the carriageway can push their bikes along the pavement.	Note
5.5	GR queried the proposed sequence for the works, and proposed traffic management, on Kilmallie Road. SS confirmed that traffic light deployment was scheduled for w/c-09/08/2021, would be confined to the areas shown in the TM Plan and works would be progressed from west to east (starting at pumping station/Caol in Bloom sign and working towards Soldier's Bridge).	Note
6	Community Liaison	
6.1	CS raised a query regarding ragwort present in the banking adjacent to the channel alongside Kilmallie Road. Is this likely to be removed/treated? SS committed to investigate the status of Ragwort, including liaison with their ECoW Stagfire, and advise. GK to also liaise with THC's ECoW.	SS/GK
6.2	GK/SS to speak to residents living adjacent to the areas where works are progressing post-shutdown. Courtesy visits planned for those directly affected by the works.	SS/GK
7	AOCB	
7.1	CS raised query regarding the smell present around the Lochyside area during warmer weather. BT to liaise with CS regarding this issue, as he has other constituents with similar issues. BT briefly summarised that the issues are capacity related at the treatment works and are exacerbated during high demand conditions/warmer weather.	BT

7.2	JL raised concern about the Thursday meeting preventing Linda Campbell from attending, as she presents a radio show on a Thursday evening. SS agreed to change CLM-3 date to Tuesday 31/08/2021 to allow Linda to attend. SS to send revised meeting invitations to all proposed attendees.	SS
7.3	GS confirmed that all CLM information issued to date was available on the project website. GS suggested further promotion of website on local noticeboards. GK committed to producing a draft poster to issue with the draft CLM-2 minutes. CS/JL to put up posters at noticeboards once available.	GK/CS/ JL
8	Date of next meeting	
8.1	Tuesday 31 st August at 19:30 Hrs via Microsoft TEAMS.	Note