

DRAFT MINUTES OF MEETING
DUNVEGAN PRIMARY STAKEHOLDER GROUP

14 June 2021 at 4 pm

Via Microsoft Teams

Present

<p>Cllr John Finlayson, THC Don Esson, Area Education Manager Dorothy Gibb, Principal Estates Officer Vicki Parfitt, Head Teacher Marion MacGregor, Teacher Catherine Matheson, Teacher/Dunvegan Show Gordon Bell, Communications Manager for Kate Forbes, MSP</p> <p>Apologies Cllr Calum Munro Robert Campbell, Estate Strategy Manager Fiona Sangster, Estates Project Co-ordinator Ryan Sutherland, THC Architectural Technician Lucy Salter, Parent Council Iain Langlands, MacLeod Estate</p>	<p>Iain MacIvor, Lochalsh and Skye Housing Association Ian Hall, Dualchas Architects Maressa Munro, North West Skye FC Kenna MacInnes, North West Skye FC John Laing, Dunvegan CC Jennifer Bruce, Principal Housing Officer Anna Campbell, Parent Council</p>
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		Action
1.	Welcome & Introductions	
	<ul style="list-style-type: none"> • JF welcomed everyone to the group • JF noted agenda item added on football pitch at MM's request 	
2.	Minutes of Last Meeting	
	<ul style="list-style-type: none"> • Approved – notes/comments captured in this meeting's agenda items under sections below 	
3.	Terms of Reference & Stakeholder Attendees	
	<ul style="list-style-type: none"> • Draft Terms of Reference to be circulated and finalised after appointment of contractor (estimated July). • MM forwarded stakeholder meeting information to Jason Bold. • Jason Bold, Chair, Dunvegan Community Trust, to be contacted as prospective stakeholder member. • Iain Langlands, Financial Director, MacLeod Estate added as stakeholder. 	<p>FS</p> <p>DG</p>

	<ul style="list-style-type: none"> Rory MacLeod, Housing Manager THC, added as stakeholder (replacing Jim Holden who has retired). 	DG
4.	Project Update & PAN (Proposal of Application Notice)	
	<ul style="list-style-type: none"> JF noted representation to Ian Blackford, MSP, for funding full school build, and noted support by Kate Forbes, MSP. Funding report to committee on 24 June includes new Dunvegan PS. Also looking at Gaelic funding for school. THC internal design team continuing with school layout. Targets for Energy Efficiency are to be met Good turnout to first PAN consultation event at both the in person at the school and the evening online repeat. Positive comments returned from both the in-person and online presentations. Second PAN public consultation is 23 June and will follow same format. VP asked what preparation is needed by the school for 23 June event – DG responded would be same set up as event 1 with IH present for the in-person afternoon meeting. IH noted that Alison Harvey, Planning Officer, said the PAN for the Dunvegan masterplan was reported to the North Planning Applications Committee on 8th June 2021 and that no issues were noted. IH noted following PAN consultations 12 July would be earliest to submit to Planning. Land acquisitions and de-crofting will affect date for planning application. IM noted land acquisition is in good position but the Crofting Commission may be more affected by COVID delays. IH indicated depending on timings, may be 2 separate planning applications – one for housing and one for the school, with both included in an application for the Masterplan. The community football pitch is included in the Masterplan application but if buildings or other items are added to the pitch area, it would require a separate more detailed application. 	IH/VP
5.	Design Overview	
	<ul style="list-style-type: none"> MM agenda item on the football pitch for information on how pitch would be managed going forward. THC acquiring land for community football pitch as part of masterplan with football club contributing to pitch build. JF to support football club on seeking additional funding. VP noted that school would not use or play on the football pitch as too distant from school and school has own playing areas including MUGA. DG responded to MM question on future operation of pitch. This would be discussed but possible option that is used elsewhere would be for THC to lease pitch to football club who would manage and maintain it. 	

	<ul style="list-style-type: none"> • MM wanted to be sure sufficient land area for full pitch size as well as equipment storage shed and possibly future changing facilities. • MM noted potential problems with using new school changing rooms and toilets within and preference is to have these and equipment shed at the pitch site. • Design team to check pitch accommodation needs with MM land area needed for pitch, shed, changing, outdoor seating, as well as accommodating site SUDS. • IMcl offered and MM agreed area across the road below housing could be suitable for future changing facility etc. • JL noted that the Dunvegan Show requires access to toilets and VP noted that school toilets have been available to the show and this could continue going forward. • Noted that current drawings show the cattle area pens not being affected by proposed construction. • CM happy re. accommodating Dunvegan Show. 	IH/THC
6.	Transition	
	<ul style="list-style-type: none"> • Transitions will depend on whether Phase 1 build or whole school. 	
7.	Update on Temporary Demountable Units	
	<ul style="list-style-type: none"> • Two new annexe units on site and in use. 	
8.	Input from Stakeholders if required	
	<ul style="list-style-type: none"> • All positive moving forward for groups with comments as noted above under project update and design overview. 	
9.	AOCB	
	<ul style="list-style-type: none"> • IH reviewed discussion at planning meeting and feedback on proposed drop off area and parking for school. • Revised to provide disabled parking and drop off at the school and a turning (hammer) head; revised active travel (pedestrian) route from access road, parking and on to school. • JF to contact West Highland Free Press to remind them of PAN Event 2. 	JF
10.	Date of Next Meeting	
	<ul style="list-style-type: none"> • 6 September at 4 pm via Microsoft Teams 	