

YEHAC5002 - CAOL & LOCHYSIDE FPS - COMMUNITY LIAISON GROUP

Approved Minutes for liaison Meeting held on **Tuesday 25th January 2022 at 19:30Hrs**

Meeting held virtually on Microsoft Teams due to current restrictions.

	Item	Action
1	Introductions	
	<p>Gary Kennedy (GK) – Project Manager’s Representative – The Highland Council Allan Henderson (AH) – Councillor – The Highland Council Denis Rixson (DR) – Councillor – The Highland Council John Gillespie (JG) – Chairman – Caol Community Council Colin Strange (CS) – Secretary - Caol Community Council Joan Laing (JL) – Member - Caol Community Council</p>	
2	Apologies	
	<p>Garry Smith (GS) – Principal Designer – The Highland Council Murray Innes (MI) – Project Manager – The Highland Council Florence Cargill (FC) – Assistant PMR – The Highland Council Emily Currie (EC) – Assistant PMR – The Highland Council Ewan MacLeod (EM) – Assistant PMR – The Highland Council Dot Ferguson (DF) – Ward Manager – The Highland Council Carolyn Smith (CSm) – Senior Technician – The Highland Council Colin MacLean (CM) – Contracts Manager – RJ McLeod Craig Donn (CD) – Site Agent – RJ McLeod Andrew Ross (AR) – Technical Manager – Scottish Canals Linda Campbell (LC) – Secretary – Kilmallie Shinty Club Greg Riddle (GR) – Member - Caol Community Council</p>	
3	Review of Previous Meeting’s Minutes	
3.1	Item 3.1 - THC to liaise with LC regarding shinty club parking aspirations. GK scheduled meeting with LC for Thursday 27/01/2022. GS also on site and will be in attendance.	GK
3.2	Item 3.5 – Parking issues along the shorefront. THC to produce some landscaping parking deterrent options for review. Option appraisal ongoing.	GK
3.3	Item 3.7 – CD to leave copies of RJM presentation at reception for local distribution.	Note
3.4	Item 4.3 - THC reviewed and accepted PROG-8. PROG-9 due imminently.	Note
3.5	Item 6.1 – CD advised that recruitment efforts were still ongoing and that RJM were suffering, like many other employers, from a limited selection of available options.	Note
3.6	Item 7.1 – All stakeholders/groups are invited to submit proposals for Value Engineering Savings. THC site team to manage this process.	Note
4	Progress	
4.1	<p>Overview of project presented by GK. This included update on rock armour deliveries. The presentation is available on THC website (detailed below): https://www.highland.gov.uk/caolandlochysidefloodprotection</p>	Note

4.2	PROG-8 current 'Accepted Programme'. PROG-9 due to be submitted imminently. THC to review and accept if suitable.	GK
4.3	JG queried whether Scott Marr (SM) would be returning to the project? GK confirmed that CD was replacing SM and that as far as he was aware this was a permanent change. AH commended all RJM's management staff to date and thanked both THC and RJM site teams for their availability and approachability.	Note
4.4	JG queried the width of the footpath alongside the channel at Kilmallie Road. GK confirmed that it was a 2.5m wide shared use path, with a verge and rock armour on the waterside.	Note
4.5	JG queried access to beach. Was this still being maintained. GK confirmed that a minimum of two accesses to the beach were being maintained throughout, the one at the shopping area and the one along from the Church on the foreshore. These are both well signposted. Further accesses are available depending on activities being progressed.	Note
5	Transport Management	
5.1	GK confirmed that the temporary closure of Erracht Terrace/Glenmallie Road to enable installation of utilities was ongoing. Resident access requirements are being managed.	Note
5.2	GK confirmed that HGV deliveries of materials (fill material/rock armour/etc) was ongoing and that approximately 20 loads of stone were being received per day. GK queried whether any adverse feedback had been received on this? AH/DR confirmed that there had only been one complaint, and AH confirmed that the resident in question was now happy with the revised offloading arrangements implemented.	Note
5.3	JG queried whether traffic lights at current location had same timings as previous setups? This location felt like the time you were held up for was longer than before. GK to confirm.	GK
	JG queried whether Coop HGV deliveries were still coming in past the TM on Kilmallie Road. GK confirmed they were but this was less critical now the TM was away from the sharp/blind corner. THC to monitor moving forward.	Note
6	Community Liaison	
6.1	GK confirmed that RJM were continuing to liaise with local schools/colleges/etc however due to a combination of rising COVID issues and seasonal demands, uptake has been limited. RJM will continue these communications and advise at subsequent meetings. DR suggested that primary schools may be more receptive than secondary/colleges at present since the latter will be under pressure before exams.	Note
6.2	CS confirmed that the recent Community Council meeting was held and that there were no subsequent issues for the CALFPS scheme to consider. RJM to continue to liaise with the Community Council in advance of meetings.	Note
6.3	JG queried who would be representing RJM at future Community Liaison Meetings. GK advised that Craig Donn (CD) would be the main RJM contact moving forward.	Note

7	AOCB	
7.1	JG confirmed that the Community Council had applied for funding to progress the resurfacing of the car park at the shopping area and queried whether RJM could offer any assistance with this as part of their Community Benefit obligations for the CALFPS scheme? GK stated RJM receptive to suggestions for providing community benefits.	Note
7.2	CS advised that the Lochyside Community Group were in the process of acquiring a piece of land between Old School Court and Columba Court and queried whether RJM would be able to level out and prepare the area for subsequent gardening works as part of their Community Benefit obligations for the CALFPS scheme? GK stated RJM receptive to suggestions for providing community benefits.	Note
7.3	DR reminded all of the project to enhance the area of scrubland adjacent to the community centre/MUGA and stated Jane Young was the relevant contact for these types of projects.	Note
7.4	CS advised that there were cones in the channel adjacent to Kilmallie Road. GK confirmed that RJM were aware of their presence and had plans to recover them imminently.	Note
7.5	CS queried whether there had been any other vandalism suffered on the project to date? GK confirmed that it was only the cones/signs in river over Christmas and some TM interference during a weekend last year so far.	Note
7.6	JG queried the status of the water fountain proposed previously. GK advised that THC were investigating and GK would advise of status at next meeting.	GK
8	Date of next meeting	
8.1	Tuesday 22 nd February 2022 at 19:30 Hrs via Microsoft TEAMS.	Note