



Nairn Academy

Stakeholder Group Meeting No. 2

Project Update


7th October 2021

Robert Campbell, Estate Strategy Manager





Recent Progress

- Resurfacing of synthetic pitch completed.
 - Visits to new schools in Moray postponed.
 - “Tots and Teens” – a call was held last month with officials from East Ayrshire and East Lothian Councils.
 - “Project Launch” meeting held with Balfour Beatty and Council project teams.
 - Dialogue with colleagues in Planning on future housing developments and proposed amendments to Inner Moray Firth Local Development Plan.
 - Review of school roll forecasts and future expansion strategy based on the above.
- 




Project Stages - Briefing

The RIBA Plan of Work organises the process of briefing, designing, delivering, maintaining, operating and using a building into eight stages.

Stage 0: Strategic Definition

- **Main Activities:** Prepare Client Requirements; Develop Business Case
- **Key Outcome:** Obtain Approval to Proceed

Stage 1: Preparation and Briefing

- **Main Activities:** Design Masterplan; Site Surveys; Procurement Strategy; Initial Planning Advice
 - **Key Outcomes:** Confirm Scope, Budget and Programme
- 



Project Stages - Design


Stage 2: Concept Design

- **Main Activities:** Develop Design and Specification; Obtain Pre-Application Planning Advice
- **Key Outcomes:** Submit Proposal of Application Notice (12 weeks prior to Planning Application)

Stage 3: Spatial Coordination


- **Main Activities:** Develop Detailed Design and Specification; Public Event for Comment on Proposals
- **Key Outcomes:** Prepare and Submit Planning Application

Stage 4: Technical Design

- **Main Activities:** Complete Technical Design; Market Testing of Work Packages
 - **Key Outcomes:** Approval of Planning Application; Financial Close with Contractor
- 




Project Stages – Construction/Occupation

- **Stage 5: Manufacturing and Construction**
 - Carry out Construction Phase Plan; Monitor Progress; Inspect Construction Quality; Commissioning of Building
 - **Stage 6: Handover**
 - Initiate Aftercare; Rectify Defects; Feedback on Performance; Issue Final Certificate (After 1 Year)
 - **Stage 7: Use**
 - Implement Facilities Management; Undertake Post Occupancy Evaluation; Verify Project Outcomes
- 



Future Updates

A summary of the following will be provided at future meetings.

- Project risks.
 - Programme summary/key milestones.
 - Key actions or decisions.
 - Any highlights or issues.
- 



Look Ahead/Next Steps

- Further engagement with Balfour Beatty; confirmation of programme and key milestones; visit site with design team; agree timing of site investigations.
 - Finalisation of briefing information, including ASN and nursery accommodation requirements.
 - Visits to new schools to be rearranged.
 - Further discussion on possible inclusion of Public Library.
 - Develop Maintenance Plan for remaining life of current building.
 - Upload information to Council website.
- 