

YEHAC5002 - CAOL & LOCHYSIDE FPS - COMMUNITY LIAISON GROUP

Approved Minutes for liaison Meeting held on **Tuesday 22nd February 2022 at 19:30Hrs**
 Meeting held virtually on Microsoft Teams due to current restrictions.

	Item	Action
1	Introductions	
	Garry Smith (GS) – Principal Designer – The Highland Council Gary Kennedy (GK) – Project Manager's Representative – The Highland Council Craig Donn (CD) – Site Agent – RJ McLeod Emily Currie (EC) – Assistant PMR – The Highland Council Allan Henderson (AH) – Councillor – The Highland Council Denis Rixson (DR) – Councillor – The Highland Council John Gillespie (JG) – Chairman – Caol Community Council Colin Strange (CS) – Secretary - Caol Community Council Joan Laing (JL) – Member - Caol Community Council Linda Campbell (LC) – Secretary – Kilmallie Shinty Club	
2	Apologies	
	Murray Innes (MI) – Project Manager – The Highland Council Florence Cargill (FC) – Assistant PMR – The Highland Council Ewan MacLeod (EM) – Assistant PMR – The Highland Council Dot Ferguson (DF) – Ward Manager – The Highland Council Carolyn Smith (CSm) – Senior Technician – The Highland Council Colin MacLean (CM) – Contracts Manager – RJ McLeod Andrew Ross (AR) – Technical Manager – Scottish Canals Greg Riddle (GR) – Member - Caol Community Council	
3	Review of Previous Meeting's Minutes	
3.1	Item 3.1 – THC to liaise with LC regarding shinty club parking aspirations. GK scheduled meeting with LC for Thursday 27/01/2022. GS also on site and will be in attendance. The meeting went ahead and the aspirations for the area were communicated.	GK
3.2	Item 3.2 – Parking issues along the shorefront. THC to produce some landscaping parking deterrent options for review. Option appraisal ongoing.	GK
3.3	Item 4.2 – PROG-9 current Accepted Programme. PROG-10 due to be submitted.	Note
3.5	Item 6.1 – CD advised that recruitment efforts were still ongoing and that RJM were suffering, like many other employers, from a limited selection of available options.	Note
3.6	Item 7.1 – All stakeholders/groups are invited to submit proposals for Value Engineering Savings. THC site team to manage this process.	Note
3.7	Item 5.3 – JG queried whether traffic lights at current location had same timings as previous setups? GK advised that the traffic light timings had not changed and have been consistent throughout the traffic management phases.	Note
3.8	Item 7.6 – JG queried the status of the water fountain proposed previously. GK advised that THC have investigated this funding and plan to support this suggestion.	GK

4	Progress	
4.1	<p>Overview of project presented by CD. This included update on the traffic management on Kilmallie Road and Erracht Terrace, Rock armour deliveries, Piling works and the pumping station.</p> <p>The presentation is available on THC website (detailed below): https://www.highland.gov.uk/caolandlochysidefloodprotection</p>	Note
4.2	PROG-9 current 'Accepted Programme'. PROG-10 due to be submitted imminently. THC to review and accept if suitable.	GK
4.3	CD advised that the resurfacing works on Erracht Terrace are due to being on 4 th March 2022.	Note
4.4	LC query regarding traffic management plan adherence as she perceives that there are more heavy haulage vehicle moving in close proximity to the Shinty Clubhouse. THC advised that the original traffic management plan is being complied with, and that due to the revisions to deliveries/offloading arrangements following resident feedback there is less HGV movement in the vicinity of the shinty clubhouse. LC advised that at the Shinty Club AGM someone had highlighted that there may cracks in the club house. THC and RJM advised that there is vibration monitoring equipment being utilised in that area due to existing resident concerns and the data recorded to date shows that vibration is within the permissible limits detailed in the contract. GS explained that the permissible levels were predetermined and that they were set to avoid causing any structural damage to adjacent properties. GK offered to meet onsite to discuss. LC to consult committee and advise.	GK/CD
4.5	JG advised that there was a machine on the embankment making a noticeable noise. GK confirmed that numerous items of equipment were operating in that area at present.	Note
4.6	JG queried whether the works on Erracht Terrace/Glenmallie Road are being carried out in two parts. GK confirmed the works are being carried out in two phases to maintain access to the water treatment works at the Caol Spit and also for residents.	Note
4.7	JG queried how far the works extend towards Soldiers Bridge. GS advised that the scheme extends to the bridge however the flood protection works only extend as far as Castle Drive. CD advised that once the drainage run has been constructed on Kilmallie Road the remainder of the works will be completed in passes starting at Caol in Bloom end and working towards Soldiers Bridge. JG queried whether there is another phase of traffic management. CD advised there will be a number of phases needed to complete the works.	Note
4.8	AH queried whether the old water main running adjacent to Kilmallie Road will be removed. CD Advised it will be removed to enable the wall construction/piling works.	Note
5	Transport Management	
5.1	GK confirmed that the temporary closure of Erracht Terrace/Glenmallie Road to enable installation of utilities was ongoing. Resident access requirements are being managed.	Note
5.2	JG had noticed a lorry using Glenloy Street. GK advised that this was a one-off occurrence and that the suppliers are all aware of the traffic management plan requirements.	Note

6	Community Liaison	
6.1	GK encouraged people to make suggestions to THC for the savings to benefit the local community. GS advised that the water fountain was feasible and further investigation will be carried out to materialise this suggestion. There is a similar set up already in Fort William.	Note
6.2	DR suggested THC liaise with Jane Young regarding the community benefit as there is already a group that is encouraging the community to get involved in activities. Other suggestions include the Caol Locality Plan Group and the Mary's Play Pitch. DR advised that there is a community gathering in June and suggested a representation from RJM. Date of gathering is to be confirmed and CS suggested RJM gather a team for the tug of war. GK suggested that a team from THC and RJM site staff could be possible (TBC).	GK/CD
6.3	JL highlighted that it was muddy around the community cupboard and queried the timescales for the installation of the slabs agreed previously. GK/CD to discuss.	GK/CD
7	AOCB	
7.1	LC queried whether there the works on the water main will require further instances of water being shut off. JG asked whether residents will be notified before the water is put off. GK advised that if the water is to be shut off temporarily the residents will be notified, as per Scottish Water standard procedures.	Note
7.2	JG queried whether it is possible to install lights on Soldiers Bridge. GK suggested that this could be a community benefit. JG advised the Active Travel Group had also discussed this possibility. GK to liaise with the Active Travel Group.	GK
8	Date of next meeting	
8.1	Tuesday 29 th March 2022 at 19:30 Hrs via Microsoft TEAMS.	Note